



clerk@rippondenparishcouncil.co.uk

www.rippondenparishcouncil.co.uk

Minutes of the 1264th Meeting of Ripponden Parish Council

Held at Ryburn United FC, Ripponden, on Thursday 17th October 2024 at 7:15pm.

Councillors summoned: Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, K Naylor, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth, J Matthews, R Thornber.

	<p>1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.</p> <p>No audio or visual recordings made.</p>
	<p>2. To receive apologies for absence and lateness.</p> <p>Absent: Cllrs GW, RT.</p> <p>Lateness: Cllr JM (arrived 20:38h)</p>
	<p>3. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.</p> <p>None.</p>
24/25 – 19281	<p>4. To accept the minutes of the 1263rd meeting held on Thursday 03rd October 2024.</p> <p>Proposed by Cllr PH. Seconded by Cllr KN.</p> <p>RESOLVED: that the minutes of the 1263rd meeting held on Thursday 03 October 2024 be accepted as a true and correct record.</p>
	<p>5. To receive Parish Councillors' declarations of interest.</p> <p>None.</p>
	<p>6. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary.</p> <p>Cllr CJ reported that the clerk job advertisement does not state holiday entitlement. Cllr AG is to locate YLCA guidance about holiday entitlement.</p>
	<p>7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.</p>

Signature:

<p>24/25 – 19282</p> <p>24/25 – 19283</p> <p>24/25 – 19284</p>	<p>Cllr KN reported that the solicitors are happy to review the JWA, that the fly-tipping at Long Causeway has still not been removed, that the pavement is blocked at the top of Royd Lane, that enquiries about the Soyland defibrillator have not been fruitful, and that she has removed the wood from the Barkisland planters.</p> <p>Cllr JC reported that the telephone box signs have been ordered, that 30 hanging baskets and hooks have been ordered, and the new noticeboard will be installed at Slitheroe Bridge on Monday, and that the Rochdale Road phone box will feature poppies for Remembrance Sunday.</p> <p><u>Item for next agenda: to authorise a spend of £80 + VAT for the telephone box signs.</u></p> <p>Cllr CG reported that the old Slitheroe noticeboard is in his garage</p> <p>Proposed by Cllr CG. Seconded by Cllr AG.</p> <p>RESOLVED: to dispose of the old Slitheroe noticeboard.</p> <p>Cllr PH reported on a meeting with the Director of Community Protection with CMBC as regards enforcement issues.</p> <p>Proposed by Cllr GC. Seconded by Cllr GP.</p> <p>RESOLVED: to request Derek Benn attend an RPC meeting to discuss enforcement issues.</p> <p>Cllr PH also reported on the visit to St John’s school to speak to the pupils on the theme of “people who keep us safe.”</p> <p>Cllr AG reported that she has completed the initial onboarding for Aubergine. She will review the current site map and forward it to Aubergine. There are queries over the holder of the gov.uk domain name.</p> <p>Proposed by Cllr PH. Seconded by Cllr AG.</p> <p>RESOLVED: to apply for the url “rippondenparishcouncil.gov.uk.”</p> <p>Cllr AG reported on the YLCA Employment Law training on the new sexual harassment legislation. A policy must be written, and a public sign put up. She will investigate this further. She also requested second and third readers for the new Policy Handbook: Cllrs GC, GP and CG volunteered.</p> <p>Cllr AN reported that a request to place a fingerpost at Redan crossroads had been made.</p>
	<p>8. To receive reports from Calderdale Councillors who represent Ryburn Ward.</p> <p>None given.</p>
<p>24/25 – 19285</p> <p>24/25 – 19286</p>	<p>9. To agree accounts for payment and note payments made. (See attached schedules).</p> <p>Proposed by Cllr AN. Seconded by Cllr KN.</p> <p>RESOLVED: to agree accounts for payment totalling £663.60 and note payments of £135.90</p> <p>Proposed by Cllr AG. Seconded by Cllr GC.</p> <p>RESOLVED: to accept the internal auditor’s quote for the AGAR 24/25.</p>

Signature:

24/25 – 19287	<p>10. To authorise the minutes of the environment committee meeting of 24 September as a true and correct record.</p> <p>Proposed by Cllr CG. Seconded by Cllr JC.</p> <p>RESOLVED: to authorise the minutes of the environment committee meeting of 24 September as a true and correct record.</p>
24/25 – 19288	<p>11. To accept the minutes of the environment committee meeting of 24 September into the legal record.</p> <p>Proposed by Cllr AN. Seconded by Cllr AG.</p> <p>RESOLVED: to accept the minutes of the environment committee meeting of 24 September into the legal record.</p>
24/25 – 19289	<p>12. To decide on a date for a Standards and Finance Committee meeting to discuss the budget for 25/26.</p> <p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: to set the date for the Standards and Finance Committee meeting on the 7th of November 2024.</p>
24/25 – 19290	<p>13. To discuss and authorise the equipment hire agreement.</p> <p>Proposed by Cllr CJ. Seconded by Cllr CG.</p> <p>RESOLVED: to authorise the agreement with the suggested amendment to include both a risk assessment and a method statement.</p>
	<p>14. To discuss reintroducing wall hung Christmas trees and lights for Ripponden village.</p> <p>That Cllr CJ will request the number of Christmas trees and report back to the next meeting.</p>
24/25 – 19291	<p>15. To discuss the defibrillator in Soyland Town phone box and decide on action to be taken.</p> <p>Proposed by Cllr AG. Seconded by Cllr CG.</p> <p>RESOLVED: for Mr Chairman to visit the gentleman that made the initial enquiry for further fact finding.</p>
24/25 – 19292	<p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: to pay for maintenance and the replacement of batteries and pads for the Soyland defibrillator at a cost of no more than £750.</p>
24/25 – 19293	<p>16. To discuss the arrangements for Remembrance Sunday and authorise the order of service.</p> <p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: to spend no more than £250 for the printing of the orders of service.</p>

Signature:

24/25 – 19294	<p>Cllr CJ reported that he has applied for the road closure orders and filled in the risk assessment and plan and forwarded the insurance policy schedule.</p> <p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: to authorise the spent of no more than £350 on the band and no more than £300 on associated costs for Remembrance Sunday.</p> <p>Cllr CJ also addressed the question of marshalls for the event.</p>
	<p>17. To receive an update on the CAT of the Ripponden Library.</p> <p>CMBC has informed the Council that it will take roughly a month for the JWA to return to the Council with the lease inserts.</p>
	<p>18. To discuss the purchasing of equipment for an office.</p> <p>Item held over.</p>
	<p>19. To receive Correspondence</p> <ul style="list-style-type: none"> i. Information only ii. Invitations iii. Correspondence received after the agenda went out. <p>Cllr AG reported that Robert Wood from Barkisland Cricket Club had telephoned to explain the status of the club as a CASC (Community Amateur Sports Club) under the Co-Operative and Community Benefit Societies Act of 2014, with reference to the possibility of applying for a grant.</p> <p>Mr Chairman has been invited to Meltham’s Civic Sunday. A request was made for a budgetary allocation for a civic Sunday for RPC in 2025.</p> <p>The Council was also contacted by the CMBC mayor’s office about Remembrance Sunday arrangements.</p>
24/25 – 19295	<p>20. To decide upon the communications schedule items over the next fortnight.</p> <p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: to cover the Krumlin phone box, the visit to St John’s school. the new noticeboard at Slitheroe, the details for Remembrance Sunday, and the closing date for the job.</p>
24/25 – 19296	<p>21. To discuss Planning Applications.</p> <p>Proposed side and rear extension including internal alterations</p> <p>Planning Application Rose Cottage Ryburn Lane Ripponden Sowerby Bridge Calderdale HX6 4AQ Ref. No: 24/00909/LBC Received: Fri 06 Sep 2024 Validated: Fri 06 Sep 2024 Status: Pending Consideration</p> <p>Proposed by Cllr CJ. Seconded by Cllr PH.</p> <p>RESOLVED: no objection, provided the application conforms to CMBC planning policy.</p> <p>Conversion of an adjoining existing barn, to provide additional living accommodation.</p>

Signature:

24/25 – 19297	<p>Planning Application Weather Hill Wicking Lane Soyland Sowerby Bridge Calderdale HX6 4NR Ref. No: 24/00884/LBC Received: Fri 30 Aug 2024 Validated: Fri 04 Oct 2024 Status: Pending Consideration#</p> <p>Proposed by Cllr GC. Seconded by Cllr PH.</p> <p>RESOLVED: to object, as the development is not suitable for a listed building.</p> <p>Relocation of existing summerhouse</p> <p>Planning Application 9 Ringstone Barkisland Sowerby Bridge Calderdale HX4 0EU Ref. No: 24/00997/HSE Received: Mon 30 Sep 2024 Validated: Mon 30 Sep 2024 Status: Pending Consideration</p> <p>Proposed by Cllr GC. Seconded by Cllr PH.</p>
24/25 – 19298	<p>RESOLVED: no objection.</p> <p>Proposed side and rear extension including internal alterations</p> <p>Planning Application Rose Cottage Ryburn Lane Ripponden Sowerby Bridge Calderdale HX6 4AQ Ref. No: 24/00908/HSE Received: Fri 06 Sep 2024 Validated: Wed 09 Oct 2024 Status: Pending Consideration</p> <p>Proposed by Cllr CJ. Seconded by Cllr PH.</p>
24/25 – 19299	<p>RESOLVED: no objection, subject to adherence to planning policy.</p>
<p>The meeting ended at: 21:18h</p>	

Payment schedules

Signature:

Ripponden Parish Council
 PAYMENTS (AWAITING AUTHORISATION) LIST

16 October 2024 (2024 - 2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
66 Website costs	18/10/2024		Business Account (R)		Domain name charge	Fab Spider	S	24.00	4.80	28.80
69 Website update & redesign (R)	18/10/2024		Business Account (R)		WCAGwebsite set up including	Aubergine	S	529.00	105.80	634.80
Total								553.00	110.60	663.60

Prepared by:

Approved by:

Approved by:



Signature:

Ripponden Parish Council
PAYMENTS LIST

16 October 2024 (2024 - 2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
59	Garden competition	04/10/2024	19245	Business Account (R)		Garden competition costs	Judith Crossley	S	20.81	4.16	24.97
65	Storage	05/10/2024	19025	Business Account (R)		Calderdale Self Storage	Calderdale Self Storage	S	23.34	4.67	28.01
67	Office 365	07/10/2024	19025	Business Account (R)		Microsoft 365 subscriptions	Microsoft	S	58.80	11.76	70.56
68	Office 365	07/10/2024	19025	Business Account (R)		Microsoft 365 subscriptions	Microsoft	S	10.30	2.06	12.36
Total									113.25	22.65	135.90

Created by Scribe

1 of 1

Minutes of the Environment Committee of Ripponden Parish Council

Held at Central Hall, Ripponden, on 24th September 2024 at 7:15pm

Committee members

J Crossley

C Green

G Potts

C Johnson

G Carter

A Naylor
(Chairman Ex
Officio)

1. To receive apologies for absence and lateness.

Apologies received from Cllr CJ, AN, GP.

Co-opted members apologies received from Jane Leary (CMBC) and Lynda Porter and Patricia (CROWS).

Co-opted attendees: Peter Fraser (RIB).

2. To elect a chairman for this meeting.

Signature:

ENV 24/25 – 07	<p>Proposed by Cllr GC. Seconded by Cllr JC.</p> <p>RESOLVED: for Cllr CG to chair the meeting in the absence of Cllr GP.</p>
	<p>3. To discuss matters arising from the previous meeting.</p> <p><u>To receive an update on the Ripponden War Memorial railing situation and decide any further action.</u></p> <p>Cllr Carter is to liaise with Grant Mathews on war memorial related tasks: railings and Remembrance Day. Matthew Crow to look at railings quotes next week as the railing height has changed. The funding of railings has still to be agreed.</p> <p><u>To receive an update on the Rishworth war memorial, specifically the removal of privets</u></p> <p>It appears Calderdale have undertaken work at Rishworth War Memorial, pruning and tidying.</p> <p><u>Check in on next actions for festive hanging baskets purchase in October.</u></p> <p>Lots of uptake on the festive hanging baskets: 30 baskets, 7 to pay for and 10 brackets. Still a couple of shops to ask. Not asked any pubs.</p> <p><u>To discuss and set actions for removal of the planters from in front of Treat Boutique</u></p> <p>Removal of planters at the old bank referred to full council.</p> <p><u>To get an update on where we are with milestone renovation</u></p> <p>Milestones referred to full Council.</p> <p><u>To get an update on the status of benches in the parish, specifically identification of benches that have been adopted along with income from them to date.</u></p> <p>Benches: nothing to report.</p>
	<p>4. To discuss and set actions for the planter design opposite the Petrol Station</p> <p>Having spoken with Grant Matthews, the plan of action re: the planter opposite the petrol station is to take photos of existing planter and draw up a design of what we would like to replace it with.</p>
	<p>5. To discuss and set actions for removal of the notice board at Slitheroe bridge and installation of the new notice board on the opposite side of the road.</p> <p>The old noticeboard at Slitheroe Bridge is unsafe. Cllr Green volunteered to remove it. We are awaiting approval of quote for installing new one.</p>
	<p>6. To hear reports from councillors, co-opted members and outside groups.</p> <p>Cllr Carter requested the flags in the wall brackets in Ripponden village be replaced with Christmas trees and lights, as they used to be. All agreed it would be a good idea. To discuss at full council. Cllr Green to count the brackets.</p> <p>Cllr Carter Land at Spring Street. An order has been raised through Andrew Pitts that James Lumb will be contracted to improve this land.</p>

Signature:

	<p>Cllr Carter also reported that the land behind the bowling pavilion has been cut out.</p> <p>Peter Fraser RIB: working party on 19th October meet at 10am at bottom of Jubilee Garden Ripponden. Could this go on our FB page?</p>
	<p>7. To decide the date of the next meeting.</p> <p>The next meeting will be held on 19th November 2024.</p>
<p>The meeting closed at 21:00h</p>	

Signature: