



To all members of the Ripponden Parish Council:

You are hereby summoned to attend the 1231<sup>st</sup>. meeting of the Ripponden Parish Council to be held at Ryburn United Football Club on Thursday 1<sup>st</sup> June 2023 at 7:15 pm for the purpose of transacting the following business.

Councillor A Naylor.

Chairman of Ripponden Parish Council.

**AGENDA**

- 2023/2024 – 40.       Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
- 2023/2024 – 41.       Public participation.
- 2023/2024 – 42.       To receive apologies and approve the reasons for absence or lateness given by councillors.
- 2023/2024 – 43.       To receive any declarations of interest.
- 2023/2024 – 44.       To confirm the minutes of the Extraordinary Meeting held on 23 May 2023 as a true and honest record.
- 2023/2024 – 45.       To receive the Chairman’s report.
- 2023/2024 – 46.       To receive a report from the Clerk.
- 2023/2024 – 47.       To note the key financial authorisers for the month: Councillors Greenwood and Hunt.

**Matters Arising From Previous Meeting Minutes**

- 2023/2024 – 48.       To decide upon the establishment of the following committees and appoint members to those committees.
  - 2023/2024 – 48.1.       Standards (5)

2023/2024 – 48.2 Employment (5)

2023/2024 – 48.3 Disciplinary (3)

2023/2024 – 48.4 Grievance (3)

2023/2024 – 49. To consider and decide upon the appropriate action to be taken for the review of the following documents.

2023/2024 – 49.1 Standing Orders.

2023/2024 – 49.2 Financial Regulations.

2023/2024 – 49.3 Risk Assessment.

2023/2024 – 49.4 Code of Conduct.

2023/2024 – 49.5 Publication Scheme.

2023/2024 – 49.6 Transparency Policy.

2023/2024 – 49.7 Media Policy.

2023/2024 – 49.8 Community Engagement policy.

2023/2024 – 49.9 Accessibility policy.

2023/2024 – 49.10 Employee and Members Handbook

2023/2024 – 50. To consider and decide upon the appropriate action to be taken for the amendment of the asset list.

2023/2024 – 51. To consider and decide upon the frequency of full council meetings.

### **Special Motion**

2023/2024 – 52. To receive and decide upon the Special Motion, submitted to the Clerk on 11 May 2023 by Councillor Naylor, Hunt and Greenwood, requesting the reconsideration of the following resolutions:

2023/2024 – 52.1. *(EM) **2022-18504** (26/04/23) Resolved to accept to sign the lease for the Ripponden Library Building in its current form and authorise the amendments to the lease and joint working agreement in preparation for signature.*

2023/2024 – 52.2. **2022-18583** (06/04/23) *Resolved to discuss paying a company to clear the pavements. From Bradshaw Groundcare - day rate is £600.00 plus Vat and would include 1 van load of waste (green waste). Authorised 5 days' worth of work in order: Rochdale Road, Stones Drive to lights, non-residential side, Oldham Road, lights to turning circle (both sides), Barkisland Post Office to Barkisland Cricket club and around the church, and finally Krumlin.*

2023/2024 – 52.3 **2022-18590** (06/04/23) *Resolved to authorise the following delegated powers of payment to the clerk. Resolved that the odd job man payments are delegated to the clerk but jobs to be listed as a standing item on the agenda. Cllr Hunt voted against this all-other Cllrs voted in favour.*

### **New Parish Business**

2023/2024 – 53. To discuss and decide upon rescinding the following resolutions, now that the Covid pandemic and lockdown period are over.

2023/2024 – 53.1. **EGM 20200320-3.1.1** *Planning applications will be resolved by the Clk and two Cllrs.*

2023/2024 – 53.2. **EGM 20200320 3.1.4** *Any incoming decisions that are unable to be delayed will be taken by the Chairman of the relevant cttee and the Clk.*

2023/2024 – 53.3. **EGM 20200320 3.1.5** *All decisions made by a Cllr and the Clk will be counter-signed by the Chairman, decisions made by the Chairman and Clk will be countersigned by the Vice-Chairman.*

2023/2024 – 53.4 **EGM 20200320-5.12.** *Over the period of Covid-19 recommended shut down the Clerk will continue to pay invoices of up to £500 on behalf of the council for agreed projects, invoices of £500 to £1000 will be paid with the counter authority of any two councillors for projects already authorised.*

2023/2024 – 54. To discuss and decide upon authorising Cllr Greenwood to administrate the Ripponden Parish Council website and Facebook page.

2023/2024 – 55. To consider and decide upon the action to be taken over the possible purdah breach in the Annual Report.

2023/2024 – 56. To consider and decide upon whether to request horse signs for Rishworth New Road from CMBC.

#### Reports from councillors

2023/2024 – 57. To receive councillors' reports.

#### Finance

2023/2024 – 58. To note the bank balances of the following Ripponden Parish Council Accounts as of 11.30am, 25 May 2023:

- Business Account: £131,916.51
- Treasurers Account: £5,194.56
- Bus Bank Instant (Working Capital Account: 0.75% GIR): £50,862.45

2023/2024 – 59. To discuss and decide upon the authorisation of the Ripponden Children's Day grant application for £292.

2023/2024 – 60. To note the listed bank payments and receipts (entries in red: no invoices or receipts received by finance authorisation councillors as of 25 May 2023).

16/05/2023	MSFT * E0100NCI57 CD 6610	52.2		131916.5
16/05/2023	MSFT * E0100NCW6E CD 6610	11.28		131968.7
15/05/2023	CALDERDALE SELF ST	312.8		131980
12/05/2023	CO-OP GROUP 108298 CD 6628	8.8		132292.8
11/05/2023	GO LOCAL 100000001126600674 RPC 090666 10 11MAY23 10:51	189		132301.6
10/05/2023	McAfee.com CS32696 CD 6628	29.99		132490.6
09/05/2023	HMRC VTR XTV126000104383		1746.04	132520.6

02/05/2023	S ROBERTS 10000001121803578 WAGE 309376 10 02MAY23 14:02	799.99		130774.5
02/05/2023	VODAFONE LTD 7051611647-1001	34.96		131574.5
28/04/2023	SERVICE CHARGES REF : 394367187	7		131609.5

## Correspondence

2023/2024 – 61. To receive the letter from Go Local and consider the action to be taken.

## Planning

2023/2024 – 62. To consider and decide upon the following planning applications.

### [Change of use from licensed public house and associated car parking to residential \(Class C3\). - Butchers Arms Rochdale Road Ripponden Sowerby Bridge Calderdale HX6 4JU](#)

Ref. No: 22/00590/FUL | Received date: Mon 23 May 2022 | Status: Pending Consideration |

### [Detached dwelling - Land West Of 67 Bar Lane Ripponden Sowerby Bridge Calderdale HX6 4EX](#)

Ref. No: 23/00094/FUL | Received date: Fri 27 Jan 2023 | Status: Pending Consideration |

### [Subdivision of existing house to form 2 No dwellings and 3 No detached dwellings - Rycliffe House 156 Halifax Road Ripponden Sowerby Bridge Calderdale](#)

Ref. No: 23/00116/FUL | Received date: Tue 31 Jan 2023 | Status: Refuse |

### [Single storey extension to existing detached double garage to accommodate indoor swimming pool. - Lower Goat House Oldham Road Ripponden Sowerby Bridge Calderdale HX6 4QB](#)

Ref. No: 23/00206/HSE | Received date: Mon 27 Feb 2023 | Status: Permit |

### [Proposed single storey extension and first floor level extension - 6 Lower Wormald Rishworth Sowerby Bridge Calderdale HX6 4RF](#)

Ref. No: 23/00247/HSE | Received date: Tue 07 Mar 2023 | Status: Pending Consideration |

### [Two storey rear extension \(following demolition of existing single storey rear extension\) - 25 Sandyfoot Barkisland Sowerby Bridge Calderdale HX4 0JA](#)

Ref. No: 23/00325/HSE | Received date: Wed 22 Mar 2023 | Status: Pending Consideration |

### [First floor extension and single storey extension - Great House Farm Lighthazles Road Soyland Sowerby Bridge Calderdale HX6 4NP](#)

Ref. No: 23/00342/HSE | Received date: Mon 27 Mar 2023 | Status: Refuse |

### [Single storey side extension - Hill Crest Ripponden Old Lane Ripponden Sowerby Bridge Calderdale HX6 4PA](#)

Ref. No: 23/00430/HSE | Received date: Thu 20 Apr 2023 | Status: Pending Consideration |

## For the next meeting

2023/2024 – 63. To note items to be placed on the agenda for the next council meeting.

## Ward Councillors' reports

2023/2024 – 64. To note ward councillors' reports.

## Date of next meeting

2023/2024 – 65. To agree the date of the next ordinary meeting of the Ripponden Parish Council.