



To all members of the Ripponden Parish Council:

You are hereby summoned to attend the 1233rd meeting of the Ripponden Parish Council to be held at Ryburn United Football Club on Thursday 29th June 2023 at 7:15 pm for the purpose of transacting the following business.

Councillor A Naylor.

Chairman of Ripponden Parish Council.

AGENDA

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| 2023/2024 – 101 | Reminder by the Chairman of the expectations for audio or visual recording of the meeting. |
| 2023/2024 – 102 | Public participation. |
| 2023/2024 – 103 | To receive apologies and approve the reasons for absence or lateness given by councillors. |
| 2023/2024 – 104 | To receive any declarations of interest. |
| 2023/2024 – 105 | To confirm the minutes of the Meeting held on 15 June 2023 as a true and honest record. |
| 2023/2024 – 106 | To receive the Chairman's report. |
| 2023/2024 – 107 | To receive an administrative report. |
| 2023/2024 – 108 | To note that Cllr Greenwood and Cllr Nicholls will be the financial authorisers until further notice. |
| 2023/2024 – 109 | To note the following date: <ul style="list-style-type: none">• 17 July: Birthday of The Queen Consort |

Matters Arising From Previous Meeting Minutes

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| 2023/2024 – 110 | To consider and decide upon engaging the services of Janet Sheard as a temporary clerk and decide upon remuneration. |
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- 2023/2024 – 111 To receive an update upon the service offer from Optimal HR, and decide upon any action to be taken.
- 2023/2024 – 112 To consider and decide upon an initial meeting date for the following committees:
 2023/2024 – 112.1 Standards
 2023/2024 – 112.2 Employment
 2023/2024 – 112.3 Environment
- 2023/2024 – 113 Annual Governance and Accountability Return (AGAR) 2022-23
 2023/2024 – 113.1 To note the Annual Internal Audit Report for 2022-23 included as part of the AGAR 2022-23.
 2023/2024 – 113.2 To approve Section 1 - Annual Governance Statement 2022-23 for Ripponden Parish Council, AGAR 2022-23.
 2023/2024 – 113.3 To approve Section 2 - Accounting Statements 2022-23 for Ripponden Parish Council, AGAR 2022-23.
 2023/2024 – 113.4 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

New Parish Business

- 2023/2024 – 114 To review and discuss the 23/24 budget and cashbook allocations and decide upon actions to be taken.
- 2023/2024 – 115 To review and discuss the repair of the Rochdale Road K6 classic telephone box after vandalism and decide upon the actions to be taken. (Cllr Webster)
 2023/2024 – 115.1 To purchase 21 panes of K6 toughened glass at £4.70 per pane, excl. VAT and delivery (£98.70 + £19.74 VAT? So £118.44-ish?), and to purchase appropriate putty along with any other appropriate repair materials.
 2023/2024 – 115.2 To consider, and decide upon, priming and repainting the telephone box external paintwork.
 2023/2024 – 115.3 To consider, and decide upon, purchasing and installing a new noticeboard in the telephone box.
- 2023/2024 – 116 To review the situation as regards front railings for Ripponden war memorial and decide upon any action to be taken. (Cllr Greenwood)
- 2023/2024 – 117 To discuss and decide upon approaching Moorland Book-Keeping with a view to reviewing the Parish Council's accounts for the purpose of identifying the sources of variance. (Cllr Johnson)
- 2023/2024 – 118 To discuss the need for the Council to acquire premises to use as an office and storage facility and decide upon action to be taken (Cllr Potts).

Reports from councillors

- 2023/2024 – 119 To receive councillors' reports.

Finance

2023/2024 – 120 To note the bank balances of the following Ripponden Parish Council Accounts as of 13.04, 21 June 2023:

- Business Account: £128,846.12
- Treasurers Account: £5,194.56
- Bus Bank Instant (Working Capital Account: 0.75% GIR): £50,862.45

2023/2024 – 121 To receive the grant application from Mr Whippey and decide upon action to be taken.

2023/2024 – 122 To discuss and decide upon the grant application from Ripponden Bowling Club for £1085 for the refurbishment of four benches.

2023/2024 – 123 To receive the following invoices and authorise their payment.

- 2023/2024 – 123.1 amazon invoice GB330AWTIAEUI for £21.09 for document wallets and binders.
 - 23/24 admin expenditure: stationery and supplies
- 2023/2024 – 123.2 amazon invoice GB727255821 for £21.75 for printer ink.
 - 23/24 admin expenditure: stationery and supplies

2023/2024 – 124 To note the listed bank payments and receipts.

16/06/2023	MSFT * E0100NRIMQ CD 6610	54		128846.1
16/06/2023	MSFT * E0100NRTN9 CD 6610	11.28		128900.1
16/06/2023	VOLUNTARY & COMMUN 300000001153943294 INV-00670 608301 10 16JUN23 14:00	50		128911.4
16/06/2023	TOWN PARISH AUDIT 100000001147189810 INVOICE NO 232401 089299 10 16JUN23 14:00	235		128961.4
16/06/2023	SOYLAND IN BLOOM 200000001146681211 RPC GRANT 777167 10 16JUN23 13:59	390		129196.4
16/06/2023	RYBURN UNITED JUNI 100000001147189270 222318 309376 10 16JUN23 13:59	90		129586.4
16/06/2023	JENNY WARBOYS 100000001147189001 INVOICE NO 0037 309487 10 16JUN23 13:58	27		129676.4
16/06/2023	BRIGGSPRIESTLEY 200000001146680359 INVOICE NO. 59700 050449 10 16JUN23 13:58	376.32		129703.4
15/06/2023	CALDERDALE SELF ST	312.8		130079.7
12/06/2023	S ROBERTS 300000001150570394 WAGE 309376 10 10JUN23 09:37	1224.99		130392.5
06/06/2023	RIPPONDEN CHILDREN 400000001149960970 RPC GRANT 309376 10 06JUN23 16:02	292		131617.5

Correspondence

2023/2024 – 125 To note the following correspondence and decide upon action to be taken.

- 2023/2024 – 125.1 Alex Stores (trees)
- 2023/2024 – 125.2 Topp and Co (Ripponden War Memorial)
- 2023/2024 – 125.3 Nicola Sutcliffe (Bowling Club)

- 2023/2024 – 125.4 Mel Cross (noticeboards)
- 2023/2024 – 125.5 Steven Pickles (minutes)
- 2023/2024 – 125.6 Amanda Butterworth (trees)
- 2023/2024 – 125.7 Frederick Revell (genealogy)
- 2023/2024 – 125.8 The circuit (Soyland defibrillator)
- 2023/2024 – 125.9 Arron Hanson (noise)
- 2023/2024 – 125.10 Lucy Cooper (foodbanks)
- 2023/2024 – 125.11 Sophia Greenwood (noticeboards)

Planning

2023/2024 – 126 [First floor extension above existing garage and single storey rear extension.](#)

Planning Application: 9 Regal Close Rishworth Sowerby Bridge Calderdale HX6 4RP:
Ref. No: 23/00355/HSE | Received: Wed 29 Mar 2023 | Validated: Fri 19 May 2023 | Status: Pending Consideration

2023/2024 – 127 [Construction of five detached houses](#)

Planning Application: Land Opposite Rishworth School Oldham Road Ripponden Sowerby Bridge Calderdale: Ref. No: 23/00538/FUL | Received: Mon 22 May 2023 | Validated: Mon 19 Jun 2023 | Status: Pending Consideration

For the next meeting

2023/2024 – 128 To note items to be placed on the agenda for the next council meeting.

Ward Councillors' reports

2023/2024 – 129 To note ward councillors' reports.

Date of next meeting

2023/2024 – 130 To agree the date of the next ordinary meeting of the Ripponden Parish Council.

For reference: items to be included with this agenda [Agar documents and Bowling Club application sent on 15 June 2023]

1. Draft minutes for 15 June full council meeting.
2. Budget 23/24
3. Simplified cashbook 23/24 with spend so far.
4. (a&b) Invoices
5. (a&b) Alex Stores email + Correspondence PDF.