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**To all members of the Ripponden Parish Council**

You are hereby summoned to attend the 1238th Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 7th September 2023 at 7.15pm for the purpose of transacting the following business.

**AGENDA**

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
2. To receive apologies for absence and lateness

C*llrs are reminded of the need to tender apologies to the Acting Clerk with the reason if they are unable to attend.*

1. **Public Participation**

**An opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish**

1. To accept the minutes of the 1237th Meeting held on Thursday 24th August 2023
2. To receive Parish Councillors’ declarations of interest
3. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary

1. To receive reports from the Acting Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

1. To receive reports from Calderdale Councillors who represent Ryburn Ward

1. To agree Accounts for payment and note payments made

1. To receive Correspondence

i. Items received after the Agenda went out

ii. Information only

iii. Invitations

11. To consider any updates regarding premises for use as a storage facility and office for the Parish Council

12. To discuss the Parish Council setting up an online Sage payroll system for the payment of employees

13. To discuss banking matters and sign off the bank reconciliation

14. To discuss the payment of Parish Council accounts including payments to HMRC

15. To discuss recruitment of a Clerk & Responsible Finance Officer

16. To discuss the forming of a Business and Tourism Committee

17. To discuss the Parish Council's 4-year plan and the means by which the plan is communicated

18. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement

issues

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Janet Sheard

Acting Clerk Dated 1st September 2023

Tel: 0791 8693 383