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**To all members of the Ripponden Parish Council**

You are hereby summoned to attend the 1246th Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 25th January 2024 at 7.15pm for the purpose of transacting the following business.

**AGENDA**

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
2. To receive apologies for absence and lateness
3. C*llrs are reminded of the need to tender apologies to the Acting Clerk or Chairman if they are unable to attend.*
4. **Public Participation**
5. **An opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish**
6. To accept the minutes of the 1245th Meeting held on Thursday 14th December 2023.
7. To receive Parish Councillors’ declarations of interest
8. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary
9. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives:
10. To receive reports from Calderdale Councillors who represent Ryburn Ward
11. To agree Accounts for payment and note payments made.
12. To accept and authorise the cashbook and bank reconciliation for Q3.
13. To authorise a letter to go to CMBC finance to request £58,344 as the precept request for 2024/25.
14. To discuss the GDPR renewal.
15. To discuss the situation with the internal auditor and decide upon action to be taken.
16. To receive Correspondence
    1. Information only
    2. Invitations
    3. Correspondence received after the agenda went out
17. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.
18. To receive an update on the forming of a Business and Tourism Committee.
19. To discuss The Library Lease.
20. To discuss the Library Joint Working Agreement – meeting arranged for 31st January 12.00 noon at the library.
21. To authorise the revised Standing Orders.
22. To authorise the revised Financial Regulations.
23. To discuss and authorise a date for the annual assembly.
24. To discuss the potential contents of the annual report.
25. To receive a report on Sharepoint Directory data and decide upon action to be taken.
26. To discuss Planning Applications.
27. To discuss the appointment of Parish Council Staff.

Cllr K Naylor

Acting Proper Officer Dated 19.01.2024