

**To all members of the Ripponden Parish Council**

You are hereby summoned to attend the 1247th Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 8th February 2024 at 7.15pm for the purpose of transacting the following business.

**AGENDA**

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
2. To receive apologies for absence and lateness
3. C*llrs are reminded of the need to tender apologies to the Acting Clerk or Chairman if they are unable to attend.*
4. **Public Participation**
5. **An opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish**
6. To accept the minutes of the 1246th Meeting held on Thursday 25th January 2024.
7. To receive Parish Councillors’ declarations of interest.
8. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary.
9. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives:
10. To receive reports from Calderdale Councillors who represent Ryburn Ward.
11. To agree Accounts for payment and note payments made.
12. To authorise the purchase of twelve cases of economy dog poo bags for £278.40
13. To authorise the Off to a Flying Start training for the new councillors: Part 1 for £33.40 per person, and Part 2 for £33.40 per person.
14. To authorise the payment of the Men in Sheds invoice for £75.00.
15. To receive the special motion as to the rescinding of resolution 18862 "to subscribe to Scribe Accounting for one year, starting with the beginning of the next financial year" to allow additional information to be presented, and thus discuss action to be taken. Councillors A Greenwood, P Hunt and K Naylor.
16. To receive update about the internal auditor and decide upon action to be taken.
17. To discuss and decide whether to appoint a Responsible Finance Officer (RFO) until such times as a new Clerk/ RFO is in post.
18. To receive an update on festive lights and decide on action to be taken.
19. To receive an update about Rishworth War Memorial.
20. To discuss old website documents and materials for address corrections and decide upon action to be taken.
21. To discuss the meeting which took place with CMBC regarding the Library: to include The business plan, Joint working agreement and lease and decide on actions to be taken. To additionally appoint 2 councillors as points of contact with CMBC.
22. To authorise the placing of the sensory room and library photos, and the provisional information about the annual assembly, on digital channels, plus any other appropriate material.
23. To receive Correspondence
	1. Information only
	2. Invitations
	3. Correspondence received after the agenda went out
24. To authorise the minutes for the Environment committee meeting of 18 January 2024.
25. To accept the minutes of the Environment committee meeting of 18 January 2024 into the legal record.
26. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.
27. To receive update about planning portal queries.
28. To discuss Planning Applications.
29. To discuss the appointment of Parish Council Staff.

Cllr K Naylor

Acting Proper Officer Dated 02.02.2024