

**To all members of the Ripponden Parish Council**

You are hereby summoned to attend the 1251st Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 4th April 2024 at 7.15pm for the purpose of transacting the following business.

**AGENDA**

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
2. To receive apologies for absence and lateness. C*llrs are reminded of the need to tender apologies to the Acting Clerk or Chairman if they are unable to attend.*
3. Public Participation - An opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.
4. To accept the minutes of the 1250th Meeting held on Thursday 21st March 2024.
5. To receive Parish Councillors’ declarations of interest.
6. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary.
7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives:
8. To receive reports from Calderdale Councillors who represent Ryburn Ward.
9. To accept the minutes of the Environment Committee Meeting of 14th March 2024 as a lawful record.
10. To authorise the minutes of Environment Committee Meeting of 14th March 2024 to be included in the legal record.
11. To accept the minutes of the Standards Committee Meeting of 19th March as a lawful record.
12. To authorise the minutes of the Standards Committee Meeting of 19th March 2024 to be included in the legal record.
13. To accept and authorise the revised complaints procedure.
14. To accept and authorise the updated general privacy notice.
15. To agree Accounts for payment and note payments made.
16. To review the quotations and authorise the printing of the Annual Report (4000 A5 half-fold).

Q1: £250 (+VAT/no delivery charge/no transport costs)

Q2: £195.66 (+VAT + delivery charge + transport costs)

Q3: £228.16 (+VAT + delivery charge + transport costs)

1. To authorise the delivery of the Annual Report for £220 +VAT.
2. To agree Accounts for payment and note payments made.
3. To review and authorise the revised budget for 24-25.
4. To review and authorise the revised reserves for 24-25.
5. To review and authorise the VAT Form 126 submission for 23-24.
6. To review and authorise the revised and restated asset list for 23-24.
7. To review and authorise the budget versus actual statement for 23-24.
8. To review and accept the Q4 bank reconciliation for 23-24.
9. To review and authorise the EoY bank reconciliation for 23-24.
10. To review and accept the Q4/EoY cashbook 23-24
11. To review the Agar Form3 Section2 for 23-24 before submitting it to the internal auditor.
12. To discuss progress of CCTV.
13. To receive on going report about Rishworth War Memorial and discuss quotations for work.
14. To discuss any updates on CAT of the Ripponden Library.
15. To discuss Christmas lights and the purchase of replacements (Budget of £12000).
16. To discuss maintenance of milestones – Cllr Hunt to lead.
17. To receive Correspondence
	1. Information only
	2. Invitations
	3. Correspondence received after the agenda went out
18. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.
19. To discuss Planning Applications.
20. To discuss Grants and Powers with reference to the payment of CROWS.
21. To discuss the appointment of Parish Council Staff.

Cllr K Naylor

Acting Proper Officer Dated 28.03.2024