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**To all members of the Ripponden Parish Council**

You are hereby summoned to attend the 1252nd Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 18th April 2024 at 7.15pm for the purpose of transacting the following business.

**AGENDA**

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.
2. To receive apologies for absence and lateness. C*llrs are reminded of the need to tender apologies to the Acting Clerk or Chairman if they are unable to attend.*
3. Public Participation - An opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.
4. To accept the minutes of the 1251st Meeting held on Thursday 4th April 2024.
5. To receive Parish Councillors’ declarations of interest.
6. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary.
7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives:
8. To receive reports from Calderdale Councillors who represent Ryburn Ward.
9. To accept and authorise the revised complaints procedure.
10. To accept and authorise the updated general privacy notice.
11. To agree Accounts for payment and note payments made.
12. To receive an update about financial internal controls relating to payroll and discuss action to be taken.
13. To receive an update about interna audit.
14. To review and authorise the risk assessment document.
15. To receive on going report about Rishworth War Memorial and discuss quotations for work.
16. To discuss any updates on CAT of the Ripponden Library.
17. To discuss Christmas lights quote and approve the purchase.
18. To receive Correspondence
    1. Information only
    2. Invitations
    3. Correspondence received after the agenda went out
19. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.
20. To discuss Planning Applications.
21. To discuss the grant application from Young at Heart Club.
22. To approve the restoration of War Memorial plaque for £400, to be completed by Ryburn Men in Sheds.
23. To discuss the appointment of Parish Council Staff.

Cllr K Naylor

Acting Proper Officer Dated 13.04.2024