



**Ripponden  
Parish Council**

# **HEALTH AND SAFETY AT WORK**

Adopted 26/02/2015

Reviewed: 30/10/2018

The requirements of the Health & Safety at Work Act 1974 and the Management of Health & Safety at Work 1999 Regulations, are supplemented by a large number of regulations and codes of practice dealing with particular aspects of health and safety. To that end Ripponden Parish Council will ensure that it:

- provides and maintains plant, machinery, equipment, tools, appliances and systems of work which are, so far as is reasonably practical, safe and without risk to health;
- arranges, so far as is reasonably practical, that its employees are not put at risk (or exposed to risk) in connection with the use, handling, storage or transport of dangerous articles and substances (such as chemicals, dusts, noxious fumes or vapours, etc.);
- provides as much information, instruction, training and supervision as is necessary to ensure, so far as is reasonably practical, the health and safety at work of its employees;
- ensures, so far as is reasonably practical, that the buildings, offices, workshops, and other areas or places in which people are employed to work, are safe and without risks to health;
- provides and maintains a working environment (including facilities such as toilets, washrooms, cloakrooms, rest areas and the like) which, so far as is reasonably practical, is not only safe and without risks to health, but also adequate in terms of heating, lighting, ventilation and seating, etc.
- Takes all reasonable steps to safeguard its employees from the inappropriate behaviour by others.

The Parish Council also has a duty of care to conduct its undertaking in such a way as to ensure, so far as is reasonably practical, that persons not in its employment (contractors, tradesmen, etc.) who may be affected thereby are not needlessly exposed to risks to their health or safety. That same general duty of care extends to other persons (members of the public, customers, guests, clients, etc.) on Parish Council premises who may be affected by the way business is conducted HASAWA 1974 s.3).

## **RISK ASSESSMENT**

Regulation 3 of the Management of Health and Safety at Work Regulations 1999 imposes a duty on the Parish Council to make a 'suitable and sufficient assessment' of the risks to which its employees are exposed while they are at work, and of any risks to members of the public (customers, clients, visitors, guests, passers-by) who may be affected by the way in which it conducts its business or undertaking. The purpose of this assessment is to identify the measures the Parish Council needs to take to comply with the restrictions and prohibitions imposed upon it by or under extant health and safety legislation. Risk assessment is mandatory under each of the following Regulations:

- the Management of Health and Safety at Work Regulations 1999
- the Provision and Use of Work Equipment Regulations 1998
- the Fire Precautions (Workplace) Regulations 1997
- the Construction (Health, Safety and Welfare Regulations) 1996
- the Chemicals (Hazard Information and Packaging for Supply) Regulations 1996
- the Manual Handling Operations Regulations 1992
- the Personal Protective Equipment at Work Regulations 1992
- the Health and Safety (Display Screen Equipment) Regulations 1992
- the Workplace (Health and Safety Welfare) Regulations 1992
- the Electricity at Work Regulations 1989

Risk assessment is a systematic general examination of working conditions, workplace activities and environmental factors that will enable the Parish Council to identify any and all potential risks inherent in the place or practices. Based on a recorded assessment the Parish Council will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible, making sure that all employees are made aware of the results of the risk assessment.

Risk Assessment is annually reviewed by the Parish Council based on recommendations made by the Proper Officer. To this end the Parish Council will undertake any measures including training to ensure compliance with the regulations and good practice