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**RIPPONDEN PARISH COUNCIL**

**Minutes of the Meeting**

**held on**

**27th July 2023**

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**RIPPONDEN PARISH COUNCIL MINUTES Page 6739**

The 1235th Meeting of the Ripponden Parish Council held at Ryburn United Football Club Ripponden on Thursday 27th July 2023 at 7.15pm

**Councillors Present:** Cllr A Naylor chaired the meeting.

Cllr Carter, Cllr J Crossley, Cllr Greenwood, Cllr Hunt, Cllr C Johnson, Cllr Nicholls, Cllr K Naylor, Cllr Nothard, Cllr Potts, Cllr Webster

**Also present:** 6 members of the public, the Clerk, Acting Clerk, Mel Stead

1. **Reminder by the Chairman of the expectations for audio or visual recording of the meeting**

The Chairman reminded Cllrs that the meeting would be audio / visually recorded.

The Acting Clerk set the recording device at this point to record the ongoing proceedings of the meeting.

1. **To receive apologies for absence or lateness**.

Cllr Thornber (work)

**3. To note public participation**.

A member of the public introduced himself to the meeting and asked to discuss the former library building. He informed the meeting that Ripponden in Bloom has a tap at the library building which is used by the group for watering purposes. He felt that the library building would be a useful base for local community groups and the police, and he hoped that the Parish Council would continue in the Community Asset Transfer (CAT) of the former library building.

The member of the public was informed that overgrown brambles etc. on Rochdale Road would be dealt with by the Parish Council’s Environment Committee and he was asked to pass his contact details to the Acting Clerk so that he would be invited to the next committee meeting.

**4. To accept the minutes of the meeting held on Thursday 13th July 2023.**

After amendment to Agenda item 7 para.7 to read ‘regarding the overgrown weeds on Oldham Road, Rochdale Road and the track from Oldham Road to Pretoria Bridge’

**18765 Resolved** that the minutes be accepted as a record of the meeting held on 13th July 2023.

**5. To receive Parish Councillors’ declarations of interest**

**Cllr Nicholls** declared an interest in Agenda Item 19.

**6. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

6.1 To consider any updates regarding premises for use as a storage facility and office for the Parish Council

**The Acting Clerk** reported that no updates had been received regarding suitable premises.

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**6. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

The meeting agreed that the asset list of Parish Council property, in storage, needs to be reviewed. Cllr A Naylor stated that clarification was needed, for the next meeting, on the location of the storage unit.

**The Acting Clerk** asked for confirmation that the Standards Committee meeting, provisionally arranged for 3rd August, was going ahead. Cllr A Naylor confirmed that the room had been booked.

**The Acting Clerk** had reported planning app: 22/00414/FUL to Calderdale Council’s planning enforcement. The Parish Council had received an automated acknowledgement.

**The Acting Clerk** informed the meeting that an acknowledgement and thanks had been received from Ripponden Bowling Club for the Parish Council’s support and contribution to the refurbishment of the benches.

**The Acting Clerk** reported that Cllr Crossley in her role with Rishworth Environmental Group had contacted Calderdale Council’s Countryside Officer regarding the damaged wall at Butts Clough. Philip Singh had informed Cllr Crossley that he will monitor and if not fixed will report to highways as an obstruction on a ROW.

**The Acting Clerk** informed the meeting that a response had been received from Calderdale Council regarding Christmas trees. The arrangements will be the same as last year. An invoice will be sent for the dressing of trees and installation of the column decorations.

**Cllr Carter** stated that she had sight of an asset list which had been amended in May 2023 and which gave details of what was in the storage facility. Cllr Carter would send the asset list to the Acting Clerk.

**7. To receive reports from the Acting Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**

**The Acting Clerk** had purchased a printer cartridge.

**Cllr Hunt** to report on the recent Environment Committee Meeting at the next Full Council.

**Cllr Webster** reviewed her attendance at the recent Ward Forum meeting, written details of which had been forwarded to Cllrs for information.

**Cllr Webster** reviewed her attendance at the recent Safer Cleaner Greener meeting, written details of which had been forwarded to all Cllrs.

**Cllr Webster** reported that there had been an issue in Mill Fold park in recent days with antisocial behaviour and broken glass in the skate park. Cllr Webster had spoken with Calderdale Council. An out of hours team had since cleared the glass and Calderdale Council had confirmed that there would be extra patrols at Mill Fold in relation to the antisocial behaviour.

**Cllr Webster** had carried out a clean-up at Baitings Reservoir.

**Cllr Webster** informed the meeting that she is still involved in the incinerator residents’ group.

**Cllr Nicholls** referred to Agenda item 11 and the email that he had forwarded to the Parish Council for information.

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**7. To receive reports from the Acting Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Cllr Nicholls** discussed Calderdale Council’s parking charges for Royd Lane car park. Parking charges will be in place Monday to Saturday, 8am to 6.00pm with the first hour free. Cllr Nicholls asked for the matter to be an agenda item at the next meeting.

**Cllr Nothard** stated that he would have to chase up the damage to the wall at Rishworth Mill Lane which had been reported Calderdale Council 3 weeks ago.

**Cllr Crossley** asked Cllr Webster what response she received from Calderdale Council’s Safer Cleaner Greener team when she raised the issue of overgrown pathways. Cllr Webster reported that she had been informed that it was down to resources and the matter would not be dealt with imminently. Cllr Webster had raised the matter as a safety concern. The Safer Cleaner Greener team said they would look at the issue again and report back at the next meeting.

**Cllr Crossley** informed the meeting that, as a representative of Rishworth Environmental Group, she had attended the ‘Big Clean Up’ follow up meeting. It was a very positive meeting and Cllr Crossley reported that the clean-up is going to take place every year, in conjunction with volunteers.

**Cllr Crossley** informed the meeting that stones at the base of a lighting column, in the vicinity of the Sandwich Bar at Slitheroe Bridge, were in a state of disrepair and needed resetting. The matter to be reported to Calderdale Council’s highways department.

**Cllr Johnson** informed the meeting that a ‘crest’ warning sign on Greetland Road between Scammonden Road and Barsey Green Lane, when travelling towards Greetland from Ripponden, is totally obscured by vegetation. The matter to be reported to Calderdale Council’s highways department.

**Cllr A Naylor** had been informed of antisocial behaviour at the bungalows at Holly Crescent, Oldham Road. A resident had asked whether the parish had a PCSO. The intimidation had taken place at around 10.00pm and Cllr A Naylor had advised the resident that if something similar happened again to ring 999.

**Cllr A Naylor** reported that he had been informed of instances of intimidation by builders working at the former Fox Bar & Bistro premises. He had advised the individual concerned to contact the police.

**Cllr A Naylor** reported that one of the self-closing gates at the Mill Fold play area is inoperative.

**8. To receive reports from Calderdale Councillors who represent Ryburn Ward**

None

**9. To agree Accounts for Payment**

|  |  |  |  |
| --- | --- | --- | --- |
| PPL PRS Limited | Inv. No SIN2433237 | Platinum Jubilee Big Picnic 2023 | 74.45 |
| Moorland Book-Keeping | Inv. No 0039 | Payroll Services | 18.00 |
| Janet Sheard (Amazon) | Order no 206-6466 -184-0690731 | Compatible Toner Cartridge | 20.89 |

**18766 Resolved** to authorise payments as listed above.

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**10. To receive correspondence**

**Correspondence**

Louise Cowburn Request for Minutes

Carly Hartshorn Rushbearing weekend

Resident Overhanging bushes and weeds (agenda item 18)

Louise Reynolds Mill Fold play area (agenda item 11)

**Information**

Yorkshire Society Yorkshire Day & Newsletter

YLCA White Rose Bulletin

YLCA Publication Price List

YLCA Law & Governance Monthly

YLCA NALC Chief Executive’s update

YLCA Annual Review

**Invitations**

Sowerby Bridge Rushbearing Asociation Rushbearing Weekend 2nd & 3rd September

2023

**Matters arising from correspondence**

**The Acting Clerk** had sent Carly Harthorn details of the Sowerby Bridge Rushbearing website.

**Cllr A Naylor** asked that Agenda items 16 and 17 be brought forward for discussion.

Cllr Nicholls had requested Agenda items 16 and 17. The Chairman agreed that the items could be

discussed jointly.

**16. To discuss and resolve to inform Calderdale Council of the Special Motion to reverse the signing of the lease on the former Ripponden library building**

**17. To discuss and decide how to progress, or not, with the Community Asset Transfer of the former Ripponden library building**

**Cllr Nicholls** informed the meeting that he was conscious that there was no work ongoing, by the Parish Council, regarding the Community Asset Transfer (CAT) of the former library building and it had been resolved not to sign the lease as it stands. Cllr Nicholls stated that Calderdale Council had not been informed of that decision and it was continuing with the process. Cllr A Naylor informed the meeting that Calderdale Council had, in fact, been informed that the matter was in abeyance.

The meeting discussed the matter at length.

**Cllr Nicholls** felt that the Parish Council should revisit the CAT of the building but was conscious that the Parish Council was looking for suitable premises for use as an office and storage space.

**Cllr Johnson** informed the meeting that approximately six years ago the Parish Council had investigated the feasibility of asset transfer of the building, but the consensus then was that the condition of the building

made it impractical. Cllr Johnson stated that he had looked through more recent Parish Council minutes and had been unable to find any record of a structural survey being carried out on the building. He stated that the Parish Council should have a full structural survey carried out on the building before the matter is progressed.

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**16. To discuss and resolve to inform Calderdale Council of the Special Motion to reverse the signing of the lease on the former Ripponden library building**

**17. To discuss and decide how to progress, or not, with the Community Asset Transfer of the former Ripponden library building (continued)**

**Cllr Webster** stated that a decision should now be made whether to progress the matter as further delay would add to any deterioration of the building. Cllr Webster stated that if Cllrs were in agreement, a structural survey should be done to progress the matter.

**Cllr Nicholls** informed the meeting that costings had been prepared but over the past 3 years construction costs had escalated.

**Cllr Carter** expressed concern that a 125-year lease was being proposed on a prefabricated building built on a concrete slab. Cllr Carter suggested that the lease should be on a shorter term. The current layout of the building is restrictive and would need to be adapted. Cllr Carter queried whether one toilet was acceptable in a building for public use. Cllr Nicholls stated that one accessible toilet was acceptable. Cllr Carter stated that how the building would be used should be a matter that is discussed with Calderdale Council.

**Cllr Webster** stated that the delay was a disservice to the community.

**Cllr Nothard** stated that the matter should not keep being deferred and there was a need now, rather than looking back, to move things forward.

**Cllr Hunt** stated that the current Parish Council was being wisely cautious. Cllr Hunt agreed that a full structural survey and full costings should be obtained so there is independent information available for the Parish Council to make an informed decision.

**Cllr Nicholls** reviewed the informal costings that went into the business plan compared to the cost of the Parish Council leasing premises in the village. Cllr Nicholls agreed that costings should be obtained, and a decision made as the provision of a community hub forms part of the Parish Council’s four-year plan.

**Cllr Johnson** asked who had done the costings for the business plan budget. Cllr Nicholls stated that there was an informal report and various quotes within the business plan.

**Cllr Potts** stated that he had not seen the proposed lease. He stated that a full structural survey should be carried out and questioned why a full structural survey had not been carried out during the previous council term.

**18767 Resolved** that the Parish Council employs someone to undertake a full structural survey on the former library building. Costings to be obtained for any remedial work identified in the structural survey together with costings for the internal refurbishment as specified in the business plan.

**Cllr A Naylor** asked for Agenda item 12 to be discussed.

**18768 Resolved** that Press and Public be excluded from the meeting as the agenda item is not in the public interest.

Cllr A Naylor introduced Mel Stead to the meeting.

**18770 Resolved** that Press and Public be allowed back into the meeting.

Mel Stead left the meeting.

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**11**. **To discuss the security of Mill Fold Recreation area**

Calderdale Council had informed a resident that the concrete blocks are not going to be replaced at the entrance to the Mill Fold recreation area.

**Cllr Webster** informed the meeting that Ward Cllrs are working to make the entrance more secure.

**13. To discuss the Parish Council setting up an online Sage payroll system for the payment of employees**

The agenda item to be held over to the next meeting.

**14. To discuss authorising the payment of invoices from Moorland Book-Keeping as and when received**

**18771 Resolved** to authorise the payment of invoices from Moorland Book-Keeping as and when received.

**15. To discuss the payment of Parish Council accounts**

The agenda item to be held over to the next meeting.

**18. To discuss overhanging greenery at Brig Royd, Halifax Road and Oldham Road from Slitheroe Bridge towards Ripponden**

The matter had been reported to Calderdale Council’s Customer First.

**19. To discuss a grant Application from Ripponden Business Network**

The agenda item to be held over to the next meeting.

**20.** **To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues**

Application No: 23/00499/HSE

17 Stones Drive Ripponden Sowerby Bridge Calderdale HX6 4NY

[Replacement of conservatory with single storey rear extension](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RUOW12DWJHJ00&prevPage=inTray)

Received Mon 15 May 2023 Validated: 07 June 2023 Status: Pending Consideration

**18772 Resolved** that the Parish Council has no objections to this planning application.

Application No: 23/00337/LBC

5 Kebroyd Hall Kebroyd Lane Triangle Sowerby Bridge Calderdale HX6 3HY

[Proposed works to internal wall and insertion of enlarged rooflights to extension (Listed Building Consent)](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS6576DWG7D00&prevPage=inTray)

Received: Mon 27 Mar 2023 | Validated: Tue 20 Jun 2023 | Status: Pending Consideration

The Parish Council had no comment to make on this application.

Application No: Ref. No: 23/00336/HSE

5 Kebroyd Hall Kebroyd Lane Triangle Sowerby Bridge Calderdale HX6 3HY

[Proposed works to internal wall and insertion of enlarged rooflights to extension](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS6571DWG7C00&prevPage=inTray)

Received: Mon 27 Mar 2023 | Validated: Tue 20 Jun 2023 | Status: Pending Consideration

The Parish Council had no comment to make on this application.

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**20.** **To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)**

Application No: 23/00603/HSE

Pike Law Farm Pike End Road Rishworth Sowerby Bridge HX6 4RG

Dormer extension to rear

Received: Thu 08 Jun 2023 | Validated: Wed 28 Jun 2023 | Status: Pending Consideration

**18773 Resolved** that the Parish Council has no objections to this planning application.

Application No: 23/00624/HSE

6 White Hart Fold Sowerby Bridge Calderdale HX6 4JS

[keeping with existing neighbouring property boundary wall fencing (8 White Hart Fold). Erection of wooden fencing measuring approximately 6m (6 foot wooden fence panels) between subject property and neighbouring property (4 White Hart Fold) in-keeping with existing fencing between subject property and neighbouring property (8 White Hart Fold).](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RWHP3QDWLZV00&prevPage=inTray)

Received: Mon 19 Jun 2023 | Validated: Tue 04 Jul 2023 | Status: Pending Consideration

**18774 Resolved** that the Parish Council has no objections to this planning application.

### Application No: 23/20089/TPO

### 41 Rylands Park Ripponden Sowerby Bridge Calderdale HX6 4JH

### [Prune One Tree (Tree Preservation Order)](https://portal.calderdale.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=RWUYVHDWMKC00)

### Received date: Mon 26 Jun 2023 | Status: Pending Consideration

**18775 Resolved** that the Parish Council has no objections to this planning application subject to the Arboricultural Officer being satisfied that it is good arboricultural practice.

### 

The Knowle Stainland Road Barkisland Sowerby Bridge Calderdale HX4 0AQ

Fell Two Trees (TPO)

Ref. No: 23/20081/TPO | Received: Wed 14 Jun 2023 | Validated: Wed 14 Jun 2023 | Status: Pending Consideration

**18776 Resolved** that the Parish Council has no objections to this application subject to the Arboricultural Officer being satisfied that it is good arboricultural practice and the trees are replaced by young stock.

The Knowle Stainland Road Barkisland Sowerby Bridge Calderdale HX4 0AQ

Prune four trees (TPO)

Ref. No: 23/20082/TPO | Received: Wed 14 Jun 2023 | Validated: Wed 14 Jun 2023 | Status: Pending Consideration

**18777 Resolved** that the Parish Council has no objections to this application subject to the Arboricultural Officer being satisfied that it is good arboricultural practice

Hazel Slack Cottage Rishworth Road Barkisland Sowerby Bridge HX4 0DU

First floor extension to former stables to form roof space fitness room

Ref. No: 23/00479/HSE | Received: Thu 15 Jun 2023 | Validated: Tue 04 Jul 2023 | Status: Pending Consideration

**18778 Resolved** that the Parish Council has no objections to this planning application.

### 3 Stony Croft Lane Ripponden

### Prune One Tree (Tree Preservation Order)Ref. No: 23/20076/TPO | Received: Wed 07 Jun 2023 | Validated: Mon 17 Jul 2023 | Status: Pending Consideration

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**20.** **To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)**

### 18779 Resolved that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it is good arboricultural practice

Peat Pitts Farm Saddleworth Road Barkisland Sowerby Bridge Calderdale HX4 0DX

Conversion of agricultural building into single family dwelling with associated parking and amenity space

Ref. No: 23/00653 | Received: Mon 26 Jun 2023 | Validated: Mon 17 Jul 2023 | Status: Pending Consideration

Cllr Johnson and Cllr A Naylor had no involvement in discussions relating to the planning application.

**18780 Resolved** that the Parish Council has no objections to the planning application subject to the Planning Officer being satisfied that it meets all planning policies and no further development takes place.

38 Spinners Hollow Sowerby Bridge Calderdale HX6 4HY

[Prune one tree (Tree Preservation Order)](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RXQ54ODWFZE00&prevPage=inTray)

Ref. No: 23/20111/TPO | Received: Thu 13 Jul 2023 | Validated: Thu 13 Jul 2023 | Status: Pending Consideration

**18781 Resolved** that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it is good arboricultural practice

Hill House Farm Clough House Lane Barkisland

[Conversion of barn to two dwellings (Listed Building Consent) ((Resubmission of Planning Application ref: 22/00779/LBC)](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RW8WV0DW0CF00&prevPage=inTray)Ref. No: 23/00453/LBC | Received: Wed 14 Jun 2023 | Validated: Fri 14 Jul 2023 | Status: Pending Consideration

**18782 Resolved** that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with all relevant building materials.

Hill House Farm Clough House Lane Barkisland

[Conversion of barn to two dwellings (Resubmission of Planning Application ref: 22/00780/FUL)](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RW8WSWDW0CF00&prevPage=inTray)

Ref. No: 23/00452/FUL | Received: Wed 14 Jun 2023 | Validated: Fri 14 Jul 2023 | Status: Pending Consideration

**18783 Resolved** that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets all planning regulations.

### Planning Decisions

Shaw Head Bowers Lane Barkisland

Two storey side extension (following demolition of existing covered area)

Ref. No: 23/00356/HSE | Received: Thu 30 Mar 2023 | Validated: Wed 03 May | Status: Permit

Land South West Of Bank View Elland Road Ripponden

Conversion of existing agricultural building to residential dwelling

Ref. No: 20/01419/FUL | Received: Mon 23 Nov 2020 | Validated: Tue 02 Feb 2021 | Status: Refuse

Firth House Barn Scammonden Road Barkisland

Single Storey side extension (Lawful Development Certificate)

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**20.** **To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)**

Ref. No: 23/00516/192 | Received: Wed 17 May 2023 | Validated: Wed 17 May 2023 | Status: Grant Section 191/192 Certificate

1 Ivy Cottages Stainland Road Barkisland

Demolition of existing buildings to facilitate development of one x 3 bed detached dwelling

Ref. No: 21/01123/FUL | Received: Thu 12 Aug 2021 | Validated: Thu 12 Aug 2021 | Status: Refuse

The next meeting will be held on Thursday 10th August at 7.15pm at Ryburn Football Club.

The meeting closed at 9.35pm