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**RIPPONDEN PARISH COUNCIL**

**Minutes of the Meeting**

**held on**

**2ndNovember 2023**

Ripponden Parish Council - Full Council Meeting

The 1,242nd Meeting of Ripponden Parish Council held on Thursday 2nd November 2023.

Location: Ryburn Utd Football Club, Ripponden.

Start time: 19:15

Present: Cllr A Naylor, Cllr C Johnson, Cllr P Hunt, Cllr A Greenwood, Cllr G Carter, Cllr Potts, Cllr Crossley, Cllr K Naylor.

Absent with apologies: Cllr R. Nicholls.

Lateness: Cllr R. Thornber

Absent: Cllr P Nothard, Cllr L. Webster.

MINUTES

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.

The Chairman noted that recording of the meeting had begun.

1. To receive apologies for absence and lateness.

These were noted, as above. The Chair noted that going forward, reasons for absence need not be recorded in the minutes.

1. Public Participation.

Yorkshire Water Board representatives were in attendance.

1. Opportunity for members of public to present issues of concern.

**18889 RESOLVED** to suspendStanding Orders to allow public participants to speak.

Mr Coddington and Ms Yorke gave a presentation on Landscapes for Water; a plan to restore degraded lost habitats, increase biodiversity and water quality. The plan includes tree planting and moorland restoration. Work is being done around the Parish reservoirs and they want to integrate their work into the community. It is a 5-year project. They wish the Parish Council to assist with providing publicity to the local community on the scheme, and facilitating educational outreach.

**18890 RESOLVED** to reinstate Standing Orders.

1. To accept the minutes of the 1,241st meeting held on Thursday 19thOctober 2023.

**18891 RESOLVED** that the minutes be accepted as a record of the meeting held on 19th October 2023. Proposed by Cllr J. Crossley, seconded by Cllr. G. Potts.

1. To receive Parish Councillors’ declarations of interest.

None to declare.

1. To receive information on any on-going items identified in these and previous minutes and decide further action where necessary.

Cllr G. Carter attended the Bankfield Museum.

1. To receive reports from the Acting Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives.

Cllr. R. Thornber arrived at the meeting.

To include:

* 1. – to receive report from Cllr Carter from Employment Committee of 26th October 2023

There was a report from Cllr G. Carter.

* 1. – to resolve to adopt all YLCA/ NALC Employment Templates.
  2. – to resolve to purchase HR Services from Calderdale MBC- 4 hour package at £280+VAT
  3. – to resolve that the Employment Committee is given delegated authority to meet with Calderdale and produce relevant documents.

**18892 RESOLVED** to adopt all YLCA/ NALC Employment Templates and purchase HR Services from CMBC for a four hour package at £280 + VAT, and that the Employment Committee is given delegated authority to meet with CMBC and produce the relevant documents. Proposed by Cllr G. Potts, seconded by Cllr R. Thornber.

* 1. – To receive report from Cllr Crossley following her meeting with Emma Marvin, Calderdale’s Playground Officer.

Cllr. J. Crossley gave a report on a visit to St. John’s and Whiteley Park. CMBC claim to have no money to invest, but E. Marvin will look into playground boundaries and a possible swing replacement. A jet wash and a damage assessment is due.

Other member reports.

Cllr A. Greenwood said the bank reconciliation is online and the website widget is now fixed.

Remembrance Sunday details are now across the Parish noticeboards.

The website will need maintenance after Christmas.

**18893 RESOLVED** to exclude press and public.

**18894 RESOLVED** to readmit press and public.

Cllr J. Crossley gave an update on Pretoria Bridge. CMBC have stated the bridge is a Public Right of Way (PROW) and so they will inspect the structure. The Soyland phone box is an issue and so Cllr. Crossley will take the back board to Men in Sheds for repair.

Cllr. K. Naylor reported poor road repairs to potholes on Blue Ball Road.

Cllr G. Potts reported fly tipping up Oldham Road towards the motorway.

Cllr R. Thornber spoke about steps by Pretoria Bridge.

1. To receive reports from Calderdale Councillors who represent Ryburn Ward.

Cllr R. Thornber reported that he saw residents regarding concerns over Bird Lane, near Ripponden Old Lane. He is making enquiries on getting Bird Lane cleared.

1. To agree Accounts for payment and note payments made.

**18895 RESOLVED** to agree payments to:

* Optimal HR for £1902.60
* Peter Madden for £580
* YLCA for £25
* Sumobaby for £33
* PTK LittleJohn for £378
* A Greenwood for £5.50

And note:

* HMRC for £1578.65
* Bank charge for £7
* Vodafone for £14.

Proposed by Cllr R. Thornber, seconded by Cllr G. Carter.

1. To authorise Cllr Greenwood’s attendance of the GDPR Webinar at a cost of £33.40.

**18896 RESOLVED** to authorise payment. Proposed by Cllr G. Carter, seconded by Cllr. R. Thornber.

1. To authorise Cllr Carter’s attendance of the YLCA Developing Skills Course at a cost of £70.00

Cllr Carter has noted that she will not now be attending this. No resolution required.

1. To receive Correspondence
   * 1. Items received after the Agenda went out
     2. Information only
     3. Invitations
2. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.

Cllr. C. Johnson reported he and Cllr. R. Nicholls went to visit the storage facility and have placed the council on the waiting list for a smaller, cheaper unit.

1. To discuss the Reserves Briefing and decide upon action to be taken – Cllr Greenwood to lead.

Item held over to next meeting.

1. To receive update on the publication of Councillors’ Register of Interests and decide upon action to be taken.

Cllr A. Greenwood contacted legal services at CMBC and the CEO’s office and they found that they hold out of date information on our councillors and the register of interests. CMBC now has up to date information about who our councillors are. The Parish Council needs to re-do our register of interests.

1. To receive update on external auditor’s report and decide upon any action necessary.

Issues have been discussed with the auditor. Some anomalies were noted. The final audit report has been done and certified. Acceptance of the certificate and report will need to be an agenda item on the next full council meeting agenda.

1. To discuss the appointment of councillors to committees.

**18897 RESOLVED** thatCllr A. Greenwood will come off the Environment Committee and Cllr C. Johnson to replace her. Proposed by Cllr A. Naylor, seconded by Cllr J. Crossley.

**18898 RESOLVED** thatCllr A. Naylor to contact Cllr. P. Nothard to ask if he would like to step down from the Employment Committee. Proposed by Cllr. A. Greenwood, seconded by Cllr. K. Naylor.

**18899 RESOLVED** to suspend Standing Order 4d (iv)**.**

**18900 RESOLVED** to increase the number of councillors able to form the Employment Committee to 6 and appoint Cllr A. Greenwood to the committee. Proposed by Cllr. A. Greenwood, seconded by Cllr K. Naylor.

1. To discuss Remembrance Sunday arrangements regarding invitations, hymns and timings.

Details discussed and plans for the day, including poppies and notices. The PA system was assessed. The council requires contact details from community groups.

**18901 RESOLVED** to purchase a new battery for the PA system for £34.98. Proposed by Cllr. G. Carter, seconded by Cllr K. Naylor.

1. To receive update on the Ripponden War Memorial railings and any additional funding.

Cllr G. Carter to chase this up.

1. To authorise repairs to the Rochdale Road Telephone Kiosk.

**18902 RESOLVED** to refer the matter back to the Environment Committee. Proposed by Cllr. R. Thornber, seconded by Cllr C. Johnson.

1. To receive an update on the forming of a Business and Tourism Committee

Item held over on next meeting.

1. To discuss grant application from Yorkshire Air Ambulance.

Cllr A. Naylor to contact YLCA to see whether providing a grant is possible.

1. To discuss grant application from The Tuesday 2 O’clock Club.

**18903 RESOLVED** to provide £150 grant to the Tuesday 2’O’clock club.

1. To discuss correspondence received regarding the reservoir road bridle way, Soyland.

**18904 RESOLVED** to exclude press and public.

**18906 RESOLVED** to readmit press and public.

1. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues. Discussion to also include action necessary for expired applications still in consultee in-tray.

[**Fell one tree (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S10TCGDW0CF00&prevPage=inTray)

Planning Application

The Booth Wood Inn Oldham Road Ripponden Sowerby Bridge Calderdale HX6 4QU

Ref. No: 23/20156/TPO | Received: Fri 15 Sep 2023 | Validated: Tue 10 Oct 2023 | Status: Pending Consideration

**18907 RESOLVED** no objection, subject to the opinion of the CMBC arboriculturalist.

[**Detached garage**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1QWKLDWLD400&prevPage=inTray)

Planning Application

Boxer Cottage Cote Road Ripponden Sowerby Bridge Calderdale HX6 4LT

Ref. No: 23/01009/HSE | Received: Fri 29 Sep 2023 | Validated: Thu 19 Oct 2023 | Status: Pending Consideration

**18908 RESOLVED** no objection, provided the plans comply with planning regulations.

[**Management of trees (including felling and pruning) (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1WQP5DWLIO00&prevPage=inTray)

Planning Application

29 School Close Ripponden Sowerby Bridge Calderdale HX6 4HP

Ref. No: 23/20167/TPO | Received: Mon 02 Oct 2023 | Validated: Mon 02 Oct 2023 | Status: Pending Consideration

**18909 RESOLVED** no objection, subject to the opinion of the CMBC arboriculturalist.

[**Prune two trees (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1WQNQDWLIK00&prevPage=inTray)

Planning Application

24 Ryburndale George Lane Ripponden Sowerby Bridge Calderdale HX6 4HD

Ref. No: 23/20166/TPO | Received: Mon 02 Oct 2023 | Validated: Mon 02 Oct 2023 | Status: Pending Consideration

**18910 RESOLVED** no objection, subject to the opinion of the CMBC arboriculturalist.

[**Prune trees (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S23Z5HDW0EY00&prevPage=inTray)

Planning Application

Bunker Hill Hill Park Mount Kebroyd Mount Triangle Sowerby Bridge Calderdale HX6 3JD

Ref. No: 23/20171/TPO | Received: Fri 06 Oct 2023 | Validated: Fri 06 Oct 2023 | Status: Pending Consideration

**18911 RESOLVED** no objection, subject to the opinion of the CMBC arboriculturalist.

[**Demolition of the existing Ladstone House Stables (Use Class E) and the construction of four new high specification, sustainable homes (Use Class C3) and associated access and landscape works (revised scheme).**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCE5UODWK2B00&prevPage=inTray)

Ladstone House Butterworth End Lane Norland Sowerby Bridge Calderdale HX6 3SD

Ref. No: 22/00598/FUL | Received: Tue 24 May 2022 | Validated: Thu 16 Jun 2022 | Status: Pending Decision

**18912 RESOLVED** thattheapplication falls outside the parish area.

[**Detached dwelling**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RP5AN2DWK0F00&prevPage=inTray)

Planning Application

Land West Of 67 Bar Lane Ripponden Sowerby Bridge Calderdale HX6 4EX

Ref. No: 23/00094/FUL | Received: Fri 27 Jan 2023 | Validated: Thu 27 Apr 2023 | Status: Pending Consideration

**18913 RESOLVED** no objection, subject to planning policy compliance.

[**Detached dwelling**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RPIFEBDW0CF00&prevPage=inTray)

Planning Application

Land South Of Coombe House Higher Park Royd Drive Triangle Sowerby Bridge Calderdale

Ref. No: 23/00090/FUL | Received: Fri 03 Feb 2023 | Validated: Tue 09 May 2023 | Status: Pending Consideration

**18914 RESOLVED** no objection, subject to planning policy compliance.

[**Demolition of existing stables to facilitate detached dwelling**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RSBJ6MDW0CF00&prevPage=inTray)

Planning Application

Stables South East Of Ridgeways Hey Lane Outlane Elland

Ref. No: 23/00276/FUL | Received: Wed 29 Mar 2023 | Validated: Thu 25 May 2023 | Status: Pending Consideration

**18915 RESOLVED** thattheapplication falls outside the parish area.

1. To discuss on-going HR matters.

**18916 RESOLVED** to exclude press and public.

**18917 RESOLVED** to readmit press and public.

The meeting ended at 21:43.

The date of the next meeting: 16 November 2023, at Ryburn United Football Club for the time of 19:15.