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**RIPPONDEN PARISH COUNCIL**

**Minutes of the Meeting**

**held on**

**16thNovember 2023**

Ripponden Parish Council - Full Council Meeting

The 1,243rd Meeting of Ripponden Parish Council held on Thursday 16th November 2023.

Location: Ryburn Utd Football Club, Ripponden.

Start time: 19:15

Present: Cllr A Naylor, Cllr J Crossley, Cllr C Johnson, Cllr K Naylor, Cllr G Carter, Cllr L Webster, Cllr G Potts, Cllr P Nothard, Cllr R Nicholls, Cllr A Greenwood, Cllr P Hunt.

Lateness: Cllr R. Thornber (arrived 19:24)

MINUTES

1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.

The Chairman noted that recording of the meeting had begun.

1. To receive apologies for absence and lateness.

These were noted, as above. The Chair noted that going forward, reasons for absence need not be recorded in the minutes.

1. Public Participation.

None in attendance.

1. Opportunity for members of public to present issues of concern.

N/A

1. To accept the minutes of the 1,242nd meeting held on Thursday 2nd November 2023.

**18918 RESOLVED** that the minutes be accepted as a record of the meeting held on 2nd November 2023, with the correction that Cllr K Naylor was present. Proposed by Cllr C Johnson, seconded by Cllr G Carter.

1. To receive Parish Councillors’ declarations of interest.

Cllr K Naylor declared an interest in agenda item number 20.

1. To receive information on any on-going items identified in these and previous minutes and decide further action where necessary.

Cllr G. Carter reported she had seen Cllr Lynn from CMBC regarding environmental issues.

1. To receive reports from the Acting Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives.

Cllr Hunt reported a discussion with a local resident and businessperson who had experienced many motorists enquiring about local public conveniences. Cllr Hunt said he would like a discussion about the closed CMBC public toilets in Ripponden by the bus lay-by bringing back to council for debate in the new year.

Cllr Johnson reported that he would like to meet Mr Holroyde to debrief on Remembrance Sunday. He also noted that a Police Sgt from West Yorkshire Police can visit to the parish council for a meeting. Cllr Johnson further reported issues with the state of Moselden Lane, which was referred to ward cllrs.

Cllr K Naylor reported that she had tied wreathes together at the War Memorials in the parish to prevent them from being blown away by the elements.

Cllr G Potts reported problematic parking outside of St Bartholomew’s Church, of particular issue when the Dementia Friendly Café meet there. Solutions for this were discussed.

Cllr P Nothard provided an update on the problem with the wall nearby Rishworth Palace.

Cllr R Nicholls reported a bulb donation to Ripponden in Bloom from the White family. Cllr Nicholls further reported the weed clearance on Rochdale Road by his group of local volunteers.

Cllr A Greenwood reported she had contacted N. Goddard, the internal auditor, but no response was received. She reported that she had completed the GDPR training and that M365 had sent through a new agreement.

**18919 RESOLVED** that the Parish Council renews its agreement with M365. Proposed by Cllr C Johnson, seconded by Cllr P Nothard.

Cllr Greenwood further reported that she needs photos from some Cllrs for the website and personal statements.

Cllr Greenwood reported enquiries on behalf of Landscapes for Water to help progress their work and outreach. Cllr Greenwood asked for permission to contact CMBC to get details to assist with the formulation of the precept request.

Cllr A Naylor thanked Cllrs who turned out for Remembrance Sunday and noted a good attendance. He noted that a bill for £350 had come in from the band. A marching band has been booked for next year’s Remembrance Sunday.

1. To receive reports from Calderdale Councillors who represent Ryburn Ward.

Cllr R. Thornber reported a good turn out at the War Memorials for Remembrance Sunday. On the subject of traffic, he reported on a Barkisland Road Signage Improvement update from CMBC which is to commence from 22 January 2024.

1. To agree Accounts for payment and note payments made.

**18920 RESOLVED** to agree payments to:

* Cllr Johnson for Simprint reimbursement for £10
* WYFS for RS band for £350.
* Cllr A Naylor for reimbursement for Simprint Orders of Service for £165.
* Cllr A Naylor for reimbursement for British Legion Wreaths for £165.

And note payments made:

* MS 265 Basic license for £64.80
* MS 365 Standard license for £11.28
* Geoff Potts for battery reimbursement for amp for £34.98
* YLCA for GDPR training for £33.40
* Grant to Two O’Clock Club for £150.

Proposed by Cllr G Carter, seconded by Cllr J Crossley.

**18921 RESOLVED** to exclude press and public. Proposed by Cllr A Naylor, seconded by Cllr K Naylor.

**18922 RESOLVED** to readmit press and public. Proposed by Cllr A Naylor, seconded by Cllr R Thornber.

1. To receive Correspondence
   * 1. Items received after the Agenda went out
     2. Information only
     3. Invitations

There was a discussion of the correspondence and a discussion on the council’s social media policy which shall be reissued to all Cllrs.

1. To consider any updates regarding premises for use as a storage facility and office for the Parish Council including any update on the current storage facility.

Cllr Nicholls discussed the findings from the QS report and there followed a discussion about the costs involved and the Parish Council reserves. Cllr Carter stated that the council should contact CMBC regarding our intentions. Some discussion took place about the terms of the asset transfer and the importance of usage and visitor numbers were discussed. The meeting also discussed the structure of the building and that the council is to ensure it is satisfied with the JWA milestones. The council agreed to meet with CMBC in the New Year and to bring this item back to the next meeting to discuss the Joint Working Agreement.

Cllr R Nicholls left the meeting: 20:43.

1. To discuss the reserves briefing and decide upon action to be taken – Cllr Greenwood to lead.

Cllr Greenwood stressed the need for the council to reach an agreement on the reserves allocations prior to the budget and precept meeting. After a discussion on the matter, Cllr Greenwood agreed to rework the reserves document and to re-present at the next meeting.

1. To receive an update on the publication of the Councillor’s Register of Interests and decide upon action to be taken.

There was a reminder for Cllrs to send Cllr Greenwood their register of interests.

1. To agree the publication of Parish Councillors’ attendance at meetings.

Held Over.

1. To accept the external auditor’s certificate, report and recommendations.

**18923 RESOLVED** to accept the above. Proposed by Cllr G Carter, seconded by Cllr A Greenwood.

1. To receive update on the Ripponden War Memorial railings and any additional funding.

Cllr Carter provided an update.

1. To receive an update on the forming of a Business and Tourism Committee.

Held Over.

1. To discuss grant application from the Young at Heart Club.

**18924 RESOLVED** to move all the money from Special Projects to S.137 Grants. Proposed by Cllr L Webster, seconded by Cllr A Greenwood.

**18925 RESOLVED** to grant the Young at Heart Club £250 under S. 137. Proposed by Cllr C Johnson, seconded by Cllr G Potts.

1. To discuss the grant application from Ripponden J & I School

**18926 RESOLVED** to grant Ripponden J & I £492.65. Proposed by Cllr Webster, seconded by Cllr G Potts.

**18927 RESOLVED** to suspend standing orders to extend the meeting by an extra 10 minutes.

1. To discuss the grant application from Barkisland Cricket Club.

**18928 RESOLVED** to refuse the application and write to the Club to explain why; also to refer a new application to the next meeting’s agenda. Proposed by Cllr A Greenwood, seconded by Cllr L Webster.

1. To discuss correspondence received regarding blocked bridleways in the parish.

Cllr Thornber offered an update.

1. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues.

[**Proposed stable block**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RXOVEGDWFYC00&prevPage=inTray)

Planning Application

Land North West Of St John The Divine C Of E Godly Lane Rishworth Sowerby Bridge Calderdale

Ref. No: 23/00728/FUL | Received: Wed 12 Jul 2023 | Validated: Mon 23 Oct 2023 | Status: Pending Consideration

**18930 RESOLVED** to object on the grounds of access and egress, overlarge for proposed use, and an active pylon.

[**Installation of Bio plant treatment system with drainage alterations**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RVKWWBDWKRZ00&prevPage=inTray)

Planning Application

New Barn Farm Lower Wormald Rishworth Sowerby Bridge Calderdale HX6 4RF

Ref. No: 23/00568/FUL | Received: Thu 01 Jun 2023 | Validated: Wed 25 Oct 2023 | Status: Pending Consideration

**18931 RESOLVED** no objection.

[**Demolition of existing buildings to facilitate development of one detached dwelling**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1EBE2DWKZ700&prevPage=inTray)

Planning Application

1 Ivy Cottages Stainland Road Barkisland Sowerby Bridge Calderdale HX4 0DQ

Ref. No: 23/00987/FUL | Received: Fri 22 Sep 2023 | Validated: Fri 27 Oct 2023 | Status: Pending Consideration

**18932 RESOLVED** to object on grounds of access and egress and greenbelt development.

[**Demolition of existing steel frame building and construction of up to 5 dwellings**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2NW4PDW0CF00&prevPage=inTray)

Planning Application

Agricultural Buildings At Smithy Fold Farm Withens End Lane Rishworth Sowerby Bridge Calderdale

Ref. No: 23/00875/PIP | Received: Mon 16 Oct 2023 | Validated: Mon 30 Oct 2023 | Status: Pending Consideration

**18933 RESOLVED** to object on grounds of access and egress, and greenbelt development.

[**Fell one tree (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S35CRWDWMYT00&prevPage=inTray)

Planning Application

3 Stony Croft Lane Ripponden Sowerby Bridge Calderdale HX4 0JD

Ref. No: 23/20185/TPO | Received: Thu 26 Oct 2023 | Validated: Thu 26 Oct 2023 | Status: Pending Consideration

**18934 RESOLVED** to refer the matter to the opinion of the CMBC arboriculturalist.

1. To discuss to appointment of Parish Council staff.

**18935 RESOLVED** to exclude press and public. Proposed by Cllr A Naylor, seconded by Cllr L Webster.

**18936 RESOLVED** to readmit press and public. Proposed by Cllr A Naylor, seconded by Cllr A Greenwood.

The meeting ended at 21:50

The date of the next meeting: 30 November 2023, at Ryburn United Football Club for the time of 19:15.



