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Minutes for the 1259th Meeting of Ripponden Parish Council

Held at Ryburn United FC, Ripponden, on Thursday 8th August 2024 at 7:15pm.

You are hereby summoned to attend the 1259th Meeting of the Ripponden Parish Council to be held at Ryburn United Football Club Ripponden on Thursday 8th August 2024 at 7.15pm for the purpose of transacting the following business.

Councillors in attendance: *Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth.*

	<p>1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.</p> <p>No audio or visual recordings made.</p>
	<p>2. To receive apologies for absence and lateness.</p> <p>Apologies were received from K Naylor, R Thornber.</p> <p>Absent: J Matthews.</p>
	<p>3. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.</p> <p>None.</p>
24/25 - 19198	<p>4. To accept the minutes of the 1258th Meeting held on Thursday 25th July 2024.</p> <p>Proposed by Cllr PH. Seconded by Cllr GW.</p> <p>RESOLVED: <i>That the minutes of the 1258th meeting held on 25 July 2024. be accepted as a true and correct record.</i></p>
	<p>5. To receive Parish Councillors' declarations of interest.</p> <p>None.</p>
	<p>6. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary.</p> <p>None.</p>
	<p>7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.</p>

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<p>24/25 – 19199</p> <p>24/25 - 19200</p> <p>24/25 - 19201</p>	<p>GP reported on the litter on Oldham Road.</p> <p>CJ reported on the fly-tipping on Blue Ball Road, Flighthouse Lane, and Baitings Dam; the matter has been passed to CMBC.</p> <p>JC spoke about the Operation Star Fish sign, the CMBC arrangement to remove the privet at Rishworth War Memorial, the bin at Ripponden War Memorial.</p> <p>Proposed by Cllr CG. Seconded by Cllr GW.</p> <p>RESOLVED: to authorise the design of the Operation Star Fish sign.</p> <p>GC reported on a conversation she had had with Andrew Pitts at CMBC about the Health and Safety issues related to the land on Rochdale Road, by Spring Street, and the Ripponden War Memorial Gardens. Mr Pitts was unaware maintenance on the memorial gardens had stopped, and is now fully cognisant of the health and safety need for railings on the Oldham Road side of the gardens.</p> <p>PH spoke about a matter in Rishworth.</p> <p>Proposed by Cllr AG. Seconded by Cllr PH.</p> <p>RESOLVED: to exclude press and public.</p> <p>RESOLVED: to reinstate press and public.</p> <p>AG spoke about councillor attendance, and the need to submit apologies.</p> <p>AN reported that he and CJ will meet with Faye Calvert on 29 August about the Library CAT, and that no quotations have come back for the legal work required.</p>
	<p>8. To receive reports from Calderdale Councillors who represent Ryburn Ward.</p> <p>None received.</p>
	<p>9. To agree accounts for payment and note payments made. (See attached schedules).</p> <p>No accounts for payment this meeting.</p>
	<p>10. To discuss and authorise the transfer of £64,000 into an interest-bearing deposit account.</p> <p>Item held over.</p>
	<p>11. To consider and authorise the creation of an EMR for building refurbishment.</p> <p>Item held over.</p>
<p>24/25 - 19202</p>	<p>12. To accept the minutes of the Environment Committee of 04 June 2024.</p> <p>Proposed by Cllr CJ. Seconded by Cllr CG.</p> <p>RESOLVED: That the minutes of the Environment Committee of 04 June 2024 be accepted as a true and correct record.</p>

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24/25 - 19203	<p>13. To receive the minutes of the Environment Committee of 04 June 2024 into the formal legal record.</p> <p>Proposed by Cllr CJ. Seconded by Cllr CG.</p> <p>RESOLVED: That the minutes of the Environment Committee of 04 June 2024 be received into the formal legal record.</p>
24/25 - 19204	<p>14. To accept the minutes of the Environment Committee of 09 July 2024.</p> <p>Proposed by Cllr GP. Seconded by Cllr CJ.</p> <p>RESOLVED: That the minutes of the Environment Committee of 09 July 2024 be accepted as a true and correct record.</p>
24/25 - 19205	<p>15. To receive the minutes of the Environment Committee of 09 July 2024 into the formal legal record.</p> <p>Proposed by Cllr GP. Seconded by Cllr CJ.</p> <p>RESOLVED: That the minutes of the Environment Committee of 9 June 2024 be received into the formal legal record.</p>
24/25 - 19206	<p>16. To accept the minutes of the Standards and Finance Committee of 18 June 2024.</p> <p>Proposed by Cllr AG. Seconded by Cllr AN.</p> <p>RESOLVED: That the minutes of the Standards and Finance Committee of 18 June 2024 be accepted as a true and correct record.</p>
24/25 - 19207	<p>17. To receive the minutes of the Standards and Finance Committee of 18 June 2024 into the formal legal record.</p> <p>Proposed by Cllr AG. Seconded by Cllr AN.</p> <p>RESOLVED: That the minutes of the Standards and Finance Committee of 18 June 2024 be received into the formal legal record.</p>
24/25 - 19208	<p>18. To discuss and authorise the Small Grants Application pack.</p> <p>Proposed by Cllr PH. Seconded by Cllr GW.</p> <p>RESOLVED: To authorise the Small Grants Application pack for 2024.</p>
24/25 - 19209	<p>19. To decide upon the communications schedule items over the next fortnight.</p> <p>Proposed by Cllr AN. Seconded by Cllr CG.</p> <p>RESOLVED: To publish the planting of Rishworth War Memorial by CMBC, the small grant application pack, CMBC withdrawing all funding from festive light provision, and the CAT meeting at the end of August.</p>
	<p>20. To discuss Ripponden Memorial Gardens</p> <p><i>Item covered under 7.</i></p>

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	<p>21. To discuss the newly formed road safety group including purchasing of a speed gun.</p> <p>Item to be returned at the end of September.</p>
24/25 - 19210	<p>22. To discuss the renovation of Milestones in the Parish.</p> <p><i>GW reported that he has found eleven milestones so far that require refinishing.</i></p> <p>Proposed by Cllr GW. Seconded by Cllr CG.</p> <p>RESOLVED: To purchase equipment and paint for no more than £400 to refinish the milestones, and authorise GW to carry out the work.</p>
24/25 - 19211	<p>23. To discuss the RPC logo and decide on action to be taken.</p> <p>Proposed by Cllr PH. Seconded by Cllr GW.</p> <p>RESOLVED: To return to the old RPC logo subject to technical improvements made.</p>
24/25 - 19212	<p>24. To discuss the employment of a Clerk to the RPC.</p> <p>Proposed by Cllr AN. Seconded by Cllr CJ.</p> <p>RESOLVED: To hold a meeting to discuss the employment of a new clerk on 12 September at 7.30pm at Central Hall.</p>
	<p>25. To discuss the purchasing of equipment for an office.</p> <p><i>Item held over.</i></p>
24/25 - 19213	<p>26. To discuss the quote of Christmas Lights and Trees in the Parish.</p> <p>Proposed by Cllr CJ. Seconded by Cllr GP.</p> <p>RESOLVED: To proceed with CMBC-provided trees and spend no more than £11,000 on the provision of festive lights for Christmas 2024.</p>
24/25 - 19214	<p>27. To discuss the planters outside the Old Bank.</p> <p>There is conflicting evidence over the ownership of the planters.</p> <p>Proposed by Cllr AG. Seconded by Cllr CJ.</p> <p>RESOLVED: for GW to trim the excess growth and for the item to be sent to the environment committee.</p>
	<p>28. To receive Correspondence</p> <ul style="list-style-type: none"> i. Information only ii. Invitations iii. Correspondence received after the agenda went out. <p>Correspondence received about dumping on Royd Lane. The same correspondence has been sent to the ward councillors.</p>

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24/25 - 19215	<p>29. To discuss Planning Applications.</p> <p><u>Management of trees (Include pruning and felling) (Tree Preservation Order)</u></p> <p>Planning Application Site Of Spinners Hollow Sowerby Bridge Calderdale Ref. No: 24/20124/TPO Received: Fri 12 Jul 2024 Validated: Fri 12 Jul 2024 Status: Pending Consideration</p> <p>Proposed by Cllr AG. Seconded by Cllr PH.</p> <p>RESOLVED: To leave the matter to the CMBC arboriculturalist.</p>
24/25 – 19216	<p><u>Single storey extension and raised patio to south elevation</u></p> <p>Planning Application Lightlie Royd Lightcliffe Royd Lane Barkisland Sowerby Bridge Calderdale HX4 0BU Ref. No: 24/00602/HSE Received: Wed 24 Jul 2024 Validated: Wed 31 Jul 2024 Status: Pending Consideration</p> <p>Proposed by Cllr CJ. Seconded by Cllr PH.</p> <p>RESOLVED: To leave the matter to the opinion of the CMBC planning officers.</p>
24/25 - 19217	<p><u>Step lift installation and associated building works</u></p> <p>Planning Application Hill Crest Ripponden Old Lane Ripponden Sowerby Bridge Calderdale HX6 4PA Ref. No: 24/00754/HSE Received: Tue 30 Jul 2024 Validated: Tue 30 Jul 2024 Status: Pending Consideration</p> <p>Proposed by Cllr CJ. Seconded by Cllr GP.</p> <p>RESOLVED: No objection</p>
The meeting ended at: 21:29	

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Schedules of payment

7 August 2024 (2024 - 2025)

Ripponden Parish Council PAYMENTS LIST

Youche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
39 Horticultural goods and service	26/07/2024	19184	Business Account (R)		Soyland planter	Soyland in Bloom	S	249.00	49.80	298.80
40 Bank charges	29/07/2024	19025	Business Account (R)		Service Charges	Lloyds Banking	Z	7.00		7.00
43 Mobile telephone & internet	31/07/2024	19025	Business Account (R)		Mobile phone	Vodafone	S	11.67	2.33	14.00
41 Office 365	06/08/2024	19025	Business Account (R)		Microsoft 365 subscriptions	Microsoft	S	58.80	11.76	70.56
42 Office 365	06/08/2024	19025	Business Account (R)		Microsoft 365 subscriptions	Microsoft	S	10.30	2.06	12.36
Total								336.77	65.95	402.72

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Minutes of the Environment Committee of Ripponden Parish Council

Held at Ryburn Utd Football Club, Ripponden, on 4th June 2024 at 7:15pm

Committee members

J Crossley

C Green

G Potts

C Johnson

G Carter

A Naylor
(Chairman Ex Officio)

	<p>30. To receive apologies for absence and lateness.</p> <p>Apologies were received from Cllrs AN, GP.</p> <p>Absent: none.</p>
	<p>31. To elect a chairman for 2024-25.</p> <p>Appointment of new chairman delayed until next meeting.</p>
	<p>32. To discuss matters arising from the previous meeting.</p> <p><i>Update on railings situation at Ripponden War Memorial. Cllr G Carter stated she had been advised of several safety issues to be resolved prior to any work being done, mainly the unsafe areas around the edges, and on the slopes. Cllr Carter suggested railway sleepers to be fitted/inserted to stabilise the area. To be discussed at next PC meeting. Another letter from Mrs Owen ligo re rubbish and not removing benches as she wanted. She was advised the council had decided to leave the benches in place for people who wanted to sit and remember etc. It was suggested that the nearby takeaway food and drink outlets be approached to possibly check for rubbish in the gardens regularly to try and keep it tidy. More discussion required.</i></p> <p><i>K6 telephone box has been repainted and now has plants inside. Cllr Crossley was thanked for her work on this project. Some residents have been approached to ensure the plants had enough water.</i></p> <p><i>Update on Garden Competition. Not much response but there is still time as flyers and invites on the website are in circulation. It was therefore decided to wait before making any decisions.</i></p> <p><i>GNB signs for Baitings. No update from Yorkshire Water.</i></p> <p><i>Notice Board for Soyland at site of Redan Beer House. Cllr Green to research the building and try and locate details and pictures. It also is required to find out who owns the land for permission to put a board up.</i></p> <p><i>Hanging baskets for shops etc. It was decided for Cllr Crossley to order 12 baskets, 10 had been spoken for and 2 spare for people not yet contacted.</i></p> <p><i>Bus Turning Circle. It was advised it is now back on the council cutting list.</i></p> <p><i>Renovation of Milestones. Cllr Crossley to contact Council for request and clarifications</i></p> <p><i>Mill Fold. Cllr Carter had discussions with Grant Matthew's re Bowling Green, children's playing area and tennis courts. She was advised he was sure the children's area was safety certified, but all areas needed cleaning/painting. There were reports of youths cycling over tennis courts and bowling green.</i></p> <p><i>It was advised that Cllr Carter contact Retained Housing re the land Fountain St/Spring St regarding lack of maintenance and very unsightly. Also what are the plans for the land.</i></p> <p><i>Barkisland Poo bag dispenser. It appears that it has been temporarily misplaced. Cllr A Naylor to be contacted for its location. Then it can be fitted.</i></p>
	<p>33. To hear reports from councillors, co-opted members and outside groups.</p>

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	<p>The report from Ripponden In Bloom with their 2024 plans . . .</p> <ul style="list-style-type: none"> • To maintain Jubilee Gardens, requires regulars trimming on upper area. • Rubbish/fly tipping removal that is from over the wall running down the side. • Work with cub pack. • Maintain the wall planters at the bus stop. • Replant wall planters in jubilee gardens. • Tend the verge running along Halifax Rd by the new houses. • Replant the 3 large planters outside central hall. • Replant planters on the central reservation. • Maintain St Bartholomew's garden. • Maintain the community garden at the community centre. • Liaise with Ripponden Litter pickers and Ripponden weeders. <p>The planters opposite the Beehive need replacing [approx £300.00] It was advised the owners may have funds to replace it and would advise.</p> <p>Cllr Crossley has formed a Road Safety Group to provide evidence of speeding in order to net limits changes, more signs and speed cameras.</p> <p>Cllr Crossley also requested a sign board commemorating Operation Starfish be erected. Land owners to be contacted for permission to put sign on their land.</p>
	<p>34. To decide the date of the next meeting.</p> <p>The next meeting is to be held on 9 July 2024.</p>
<p>The meeting closed at 21:00h</p>	



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Minutes of the Environment Committee of Ripponden Parish Council

Held at Ryburn Utd Football Club, Ripponden, on 9th July 2024 at 7:15pm

Committee members

J Crossley

C Green

G Potts

C Johnson

G Carter

A Naylor
(Chairman Ex Officio)

	<p>1. To receive apologies for absence and lateness.</p> <p>Absent: none.</p>
	<p>2. To elect a chairman for 2024-25.</p> <p>Proposed by Cllr JC. Seconded by Cllr AN.</p> <p>RESOLVED: to elect Cllr G Potts as Chairman of the environment committee of Ripponden Parish Council for the year 24/25: term dates from 9th July to the Annual Meeting 2025.</p>
	<p>3. To discuss matters arising from the previous meeting.</p> <p><u>To receive an update on the Ripponden War Memorial railing situation and decide any further action.</u></p>

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ENV 24/25 – 01	<p>Cllr JC has twice emailed Jonathan Cole regarding the repair/replacement of the railings but has had no reply. She will advise of any progress.</p> <p><u>To receive an update on the garden competition and decide upon further action.</u></p> <p>There have been no further entrants in the best garden competition, and it was decided to carry on as normal with the competition with the three entrants if that was all by closing date of 12th August. It was also requested to discuss at next council meeting to issue vouchers along with cup and certificate for next year's competition.</p> <p>Proposed by Cllr CJ. Seconded by Cllr AN.</p> <p>RESOLVED: to award a certificate and a cup to the winners.</p> <p><u>To receive an update on the noticeboard for Redan corner and decide upon further action.</u></p> <p>There was no update on the searches carried out for information connecting Redan Beer House corner with the battle of Redan. It was therefore decided to wait for any further information from John Denton before deciding on a notice board.</p> <p><u>To receive an update on the GNB signs for Baitings and decide upon further action.</u></p> <p>Cllr JC has contacted Yorkshire Water regarding public information about ground nesting birds around Baitings.</p> <p><u>To receive an update on the hanging baskets scheme.</u></p> <p>18 hanging baskets have been supplied and delivered to Ripponden businesses for Ripponden in Bloom. The owner of the old Post Office has requested if she could in future purchase two from us to match the ones we provided.</p> <p>Proposed by Cllr AN. Seconded by Cllr CJ.</p> <p>RESOLVED: to extend the hanging basket scheme to include the residents of the old Post office in Ripponden.</p> <p>It was also requested to add to council meeting to see if Christmas baskets can also be provided if available.</p> <p><u>To receive an update on the Rishworth War Memorial and decide upon further action.</u></p> <p>The Council has been advised that the privet may be removed, and pruning can be carried out on other plants.</p> <p>Proposed by Cllr AN, Seconded by Cllr GC.</p>
ENV 24/25 – 02	<p>RESOLVED: that the Council will request CMBC to carry out the work.</p> <p><u>To receive an update on the Rishworth turning circle island, via a vis writing to WYCA, and decide upon further action.</u></p> <p>Rishworth turning circle island has now been trimmed. It was advised it would possibly be two years before it will return to its former glory.</p> <p><u>To receive an update on the new Barkisland dog poo bag dispenser.</u></p> <p>Barkisland poo bag dispenser was located and will be given to Cllr CJ to be fitted and filled, should be completed by next council meeting.</p> <p><u>To discuss the renovation of select milestones in the parish.</u></p>
ENV 24/25 – 03	<p>Cllr JC requested information regarding the locations of the milestones that required renovation, as yet no information received.</p> <p><u>To discuss the newly formed road safety group.</u></p> <p>Cllr JC advised for information about the newly formed Road Safety Group. They have contacted Jane Leary to advise on availability of a speed gun or specifications of the gun.</p>
	<p>4. To hear reports from councillors, co-opted members and outside groups.</p> <p>Rishworth Environmental Group have advised they have tidied Jubilee Gardens, tidied the Rishworth turning circle and repaired the flange and tidied up the area at Boothwood Reservoir.</p> <p>For information, Cllr JC advised that, due to the ongoing parking problems at Greenacres, the Fire Service may put on a demonstration to show how much room is required to fight a fire, should there be an emergency, to show people how necessary it is not to block the area.</p>

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ENV 24/25 – 04	<p>Cllr JC advised that CMBC are to be asked to remove the privet at Rishworth War Memorial.</p> <p>Cllr JC has obtained the necessary permission from the landowners to erect A3 sized notice signs to inform the general public of the historical significance of Operation Starfish in the 2nd WW.</p> <p>Proposed by Cllr AN, Seconded by Cllr CJ.</p> <p>RESOLVED: that Cllr JC will proceed with the erection of the sign after approval of the design and for the sign size to be A3.</p> <p>Cllr JC is to follow up to find out who is to paint Pretoria Bridge.</p>
ENV 24/25 – 05	<p>Soyland in Bloom requested funding for a large flower tub on the corner opposite the Beehive Pub.</p> <p>Proposed by Cllr CJ, Seconded by Cllr AN.</p> <p>RESOLVED: to reimburse Soyland in Bloom for the planter cost.</p>
ENV 24/25 – 06	<p>Soyland in Bloom have also advised that the verges on Hob Lane have been cut, as has the surrounding areas.</p> <p>Cllr JC requested to advertise in the Krumlin area for assistance to refurbish the old telephone box to make it like the phone box now completed on Rochdale Road.</p> <p>Proposed by Cllr CJ, Seconded by Cllr AN.</p> <p>RESOLVED: to photograph the Krumlin phone box and advertise for assistance.</p> <p>It was noted that work is still required on the overgrown areas at Mill Fold, and the Bowling Green is still being visited by young cyclists. It was decided to discuss these matters further at the next council meeting.</p>
	<p>5. To decide the date of the next meeting.</p> <p>The next meeting is to be held on Tuesday 20th August 2024.</p>
<p>The meeting closed at 20:45h</p>	



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Minutes of the Standards and Finance Committee of Ripponden Parish Council

Held at Ryburn Utd Football Club, Ripponden, on Tuesday 18 June 2024 at 7:15pm

Committee members

A Greenwood

K Naylor

G Whitworth

G Carter

A Naylor
(Chairman Ex Officio)

Councillors present: Cllrs Greenwood and Naylor.

Signature:

	<p>35. To receive apologies for absence and lateness.</p> <p>Apologies were received from Cllrs GW, KN, GC.</p> <p>Absent: none.</p>
SF-24-25: 01	<p>36. To elect a chairman for 2024-25.</p> <p><i>Resolved that Cllr AG would act as Chairman for the meeting, and an election for the Chairman for 2024-5 would take place at the next Standards and Finance meeting.</i></p>
SF-24-25: 02	<p>37. To review, assess and amend the draft Small Grants Application Pack, and recommend the new policy and application form to Full Council.</p> <p><i>Resolved that grants can be presented at any full council meeting, that they can be available for up to 100% of any project, and the policy, with these amendments, be presented to Full Council.</i></p>
SF-24-25: 03	<p>38. To discuss the creation of an investment policy, in line with the recommendations from the Internal Auditor for the AGAR 23-24 and recommend actions to full council.</p> <p><i>Resolved that the proposition that the Council place £64,000 of EMR monies be put into a Lloyds fixed term deposit account at the interest rate of 3.53% to adhere to the internal auditor's advice over investing currently unused revenue balances be put to Full Council.</i></p>
	<p>39. To review the budget vs. actual statistics for Q1 2024/25 and recommend actions to full council.</p> <p><i>Resolved that the Council consider creating a EMR for the building refurbishment and/or a pitched roof for the library building should excess revenue monies be apparent at the end of the financial year.</i></p>
	<p>40. To receive updates from committee members.</p> <ul style="list-style-type: none"> a. Update on AGAR 23-24 submission to the external auditor and other relevant matters. b. Update on gov.uk domain name. c. Update on the October 2024 website accessibility legislation. d. Update on the mobile phone provision. e. Update on the information audit scheme of work. <p><i>Resolved that Cllr Greenwood should enquire as to the termination date of the Vodafone contract.</i></p>
	<p>41. To decide on a plan of action to address the new NALC model financial regulations.</p> <p><i>Resolved that Cllr Greenwood will conduct a compare and contrast on the new NALC model financial regulations to the current financial regulations.</i></p>
	<p>42. To decide the date of the next meeting.</p> <p>TBC.</p>
<p>The meeting closed at 8:03 pm</p>	

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