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## Minutes for the 1261st Meeting of Ripponden Parish Council

Held at Ryburn United FC, Ripponden, on Thursday 5th September 2024 at 7:15pm.

Councillors summoned: Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, K Naylor, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth, J Matthews, R Thornber.

	<p>1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.</p> <p>No audio or visual recordings made.</p>
	<p>2. To receive apologies for absence and lateness.</p> <p>Apologies were received from Cllrs GW, GC, CG, RT (lateness: arrived 19:39)</p> <p>Absent: Cllr JM.</p>
	<p>3. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.</p> <p>Tony Lockwood attended the meeting and spoke about his campaign to reinstate the Halifax to Oldham, via Ripponden, bus route. He talked about the benefits of bringing people into Ripponden and Halifax from Lancashire, particularly an older demographic on a Sunday, and also about his campaign to reinstate the hourly service of the Rishworth Commons bus. Louise Reynolds, also in attendance, spoke about the need to consider future transport requirements and the need to overcome the hard boundary between Yorkshire and Lancashire.</p>
	<p>4. Garden Competition Presentation.</p> <p><i>Postponed until 19 September.</i></p>
24/25 - 19228	<p>5. To accept the minutes of the 1260th Meeting held on Thursday 22nd August 2024.</p> <p><b>Proposed by Cllr PH. Seconded by Cllr CJ.</b></p> <p><b>RESOLVED:</b> <i>That the minutes of the 1260th meeting held on 8 August 2024. be accepted as a true and correct record.</i></p>
	<p>6. To receive Parish Councillors' declarations of interest.</p> <p>None received.</p>
	<p>7. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary.</p>

<p>24/25 – 19229</p> <p>24/25 – 19230</p>	<p>Cllr CJ spoke about the purchasing of the scaffolding tower. Cllr KN will facilitate this purchase as soon as possible.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr PH.</b></p> <p><b>RESOLVED:</b> To exclude press and public.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr PH.</b></p> <p><b>RESOLVED:</b> To reinstate press and public.</p> <p>Cllr CJ also asked after the status of the Council’s name on the Ryburn FC sponsorship board, and mentioned the on-going issue with fly-tipping across the parish.</p>
	<p>8. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.</p> <p>Cllr JC said that the new noticeboard from Men in Sheds had arrived, but there was no RPC name on it. Cllr AG will try to find spare RPC plaques. The Operation Starfish sign is also ready for collection. Cllr JC will arrange for someone to put up the board.</p> <p>Cllr AG requested the website compatibility changes mean the matter needs to be on the next agenda.</p>
	<p>9. To receive reports from Calderdale Councillors who represent Ryburn Ward.</p> <p>None received.</p>
<p>24/25 – 19231</p>	<p>10. To agree accounts for payment and note payments made. (See attached schedules).</p> <p><b>Proposed by Cllr AG. Seconded by Cllr KN</b></p> <p><b>RESOLVED:</b> To agree accounts for payment totalling £11,465.80 and note payments made of £21.00.</p>
<p>24/25 – 19232</p>	<p>11. To decide upon the communications schedule items over the next fortnight.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr GP</b></p> <p><b>RESOLVED:</b> that the communications schedule for the next fortnight should be the fly-tipping reports, the support for the local campaign to reinstate the bus service between Oldham and Halifax, via Ripponden, and the increased service for Rishworth Commons, the new festive lights, to report the Krumlin telephone box post, and the new Ripponden signs for the K6 telephone box on Rochdale Road.</p>
<p>24/25 – 19233</p>	<p>12. To authorise the Environment Committee meeting minutes of 20 August 2024 as a true and correct record.</p> <p><b>Proposed by Cllr GP. Seconded by Cllr AN</b></p> <p><b>RESOLVED:</b> To authorise the Environment Committee meeting minutes of 20 August 2024 as a true and correct record.</p>
<p>24/25 – 19234</p>	<p>13. To accept the Environment Committee meeting minutes of 20 August 2024 into the legal record.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr CJ</b></p>

	<p><b>RESOLVED:</b> To accept the Environment Committee meeting minutes of 20 August 2024 into the legal record.</p>
24/25 – 19235	<p>14. To discuss the renovation of benches in the parish.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr CJ.</b></p> <p><b>RESOLVED:</b> for Cllr JC to speak to Grant Matthews at CMBC as part of a fact-finding exercise.</p>
24/25 – 19236	<p>15. To discuss the employment of a handyman and decide upon action to take.</p> <p><b>Proposed by Cllr AN. Seconded by Cllr RT.</b></p> <p><b>RESOLVED:</b> To consult YLCA about the legal and legislative requirements that apply to hiring labour on an ad hoc basis.</p>
24/25 – 19237	<p>16. To authorise the purchase of two signs for the Ripponden K6 telephone box.</p> <p><b>Proposed by Cllr JC. Seconded by Cllr RT.</b></p> <p><b>RESOLVED:</b> To purchase three signs for £25 each + VAT for the Ripponden Rochdale Road K6 telephone box.</p>
24/25 – 19238	<p>17. To discuss and authorise the purchase of hanging basket brackets and the purchase of Festive hanging baskets.</p> <p><b>Proposed by Cllr GP. Seconded by Cllr AG.</b></p> <p><b>RESOLVED:</b> To purchase a set of hanging baskets, along with brackets where necessary, for a total of not more than £600, and the price per basket not to exceed £18.</p>
24/25 – 19239	<p>18. To discuss and authorise the purchase of power tools for use by Ripponden In Bloom.</p> <p><b>Proposed by Cllr AN. Seconded by Cllr RT.</b></p> <p><b>RESOLVED:</b> To request that Ripponden In Bloom apply for a grant to purchase tools.</p>
	<p>19. To discuss and authorise the purchase of a strimmer/trimmer.</p> <p><i>Item held over to the next agenda.</i></p>
	<p>20. To discuss the provision of a gateway sign for Ripponden and decide upon action to be taken.</p> <p><i>Item held in abeyance, awaiting CMBC response.</i></p>
24/25 – 19240	<p>21. To discuss and authorise the purchase of timber for the Starfish sign.</p> <p><b>Proposed by Cllr JC. Seconded by Cllr AG</b></p> <p><b>RESOLVED:</b> To purchase the appropriate timber posts for no more than a total of £40.</p>
24/25 – 19241	<p>22. To receive an update on the CAT of the Ripponden Library.</p> <p><b>Proposed by Cllr AG. Seconded by Cllr PH.</b></p>

24/25 – 19242	<p><b>RESOLVED:</b> To, in principle, accept the objectives and milestones, as agreed with CMBC in the meeting between Cllr AN and CJ with Faye Calvert of CMBC.</p> <p><b>Proposed by Cllr CJ. Seconded by Cllr KN.</b></p> <p><b>RESOLVED:</b> To make provisional enquiries into the CAT of the toilet block on Halifax road, adjacent to the Ripponden Library building.</p>
	<p>23. To discuss the purchasing of equipment for an office.</p> <p><i>Item to be held over to the next agenda.</i></p>
	<p>24. To receive Correspondence</p> <ul style="list-style-type: none"> <li>i. Information only</li> <li>ii. Invitations</li> <li>iii. Correspondence received after the agenda went out.</li> </ul> <p>The Council discussed correspondence about adopting a bench, placing a poster in the noticeboards, and the deer remains in the river.</p>
	<p>25. To discuss Planning Applications.</p> <p>No planning applications in the portal.</p> <p><b>The meeting ended at: 21:22pm</b></p>

## Schedules of payment

**Ripponden Parish Council**  
PAYMENTS (AWAITING AUTHORISATION) LIST

4 September 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
46 Stationery & supplies	06/09/2024		Business Account (Ri		Printer ink	Amazon (via RFO)	S	14.37	2.87	17.24
47 New festive lights (R)	05/09/2024		Business Account (Ri		Christmas lights	Blachere Illumination	S	9,123.80	1,824.76	10,948.56
50 Noticeboard replacement (R)	06/09/2024		Business Account (Ri		Display Notice Board	Ryburn Men in Sheds	Z	500.00		500.00
<b>Total</b>								<b>9,638.17</b>	<b>1,827.63</b>	<b>11,465.80</b>

Prepared by



Date: 3/Sept/24

Approved by

Date: 05/09/24

Approved by

Date: 05/09/24

**Ripponden Parish Council**  
**PAYMENTS LIST**

4 September 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
49 Bank charges	29/08/2024	19025	Business Account (R)		Service Charges	Lloyds Banking	Z	7.00		7.00	
48 Mobile telephone & internet	29/08/2024	19025	Business Account (R)		Mobile phone	Vodafone	S	11.67	2.33	14.00	
										<b>14.00</b>	
								<b>Total</b>	<b>18.67</b>	<b>2.33</b>	<b>21.00</b>

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# Minutes of the Environment Committee of Ripponden Parish Council

Held at Ryburn Utd Football Club, Ripponden, on 20th August 2024 at 7:15pm

## Committee members

J Crossley

C Green

G Potts

C Johnson

G Carter

A Naylor  
(Chairman Ex  
Officio)

### 1. To receive apologies for absence and lateness.

Apologies received from Jane Leary and Brian Winrow. It was also noted that Cllr Carter had sent her apologies for missing the previous meeting.

### 2. To discuss matters arising from the previous meeting.

To receive an update on the Ripponden War Memorial railing situation and decide any further action.

	<p>Cllr Carter had spoken with Grant Matthews on this matter. The railings that require replacing (approx. 50m) are required to be approx. 1.5m high and not 1.2m as was quoted due to H &amp; S reasons. Also, the wall on Oldham Rd side needs pointing. Grant Matthews would be the go-between for the council and the work. It was requested that RPC get confirmation that Calderdale council will maintain the gardens in future.</p> <p>It was noted that the cherry trees had been pruned but the damaged Copper Beech Tree had not been attended to. It was promised by Grant Matthews that the work on the gardens etc would get done but may take a little time.</p> <p><u>To receive an update on the garden competition and decide upon further action.</u></p> <p>The Garden competition has now been judged and prizes of a cup and certificate will be presented to all the winners at the RPC meeting on 19th September. The winners are to be informed.</p> <p><u>To receive an update on the Rishworth War Memorial and decide upon further action.</u></p> <p>The privet hedges at Rishworth Gardens are still to be cut back.</p> <p><u>To receive an update on the Rishworth turning circle island, vis a vis writing to WYCA, and decide upon further action.</u></p> <p>Calderdale have accepted the responsibility to continue the maintenance of the Rishworth turning circle.</p> <p><u>To discuss the renovation of select milestones in the parish.</u></p> <p>The renovation plans for the milestones are still ongoing.</p>
	<p><b>3. To discuss planters outside Treat Boutique</b></p> <p>The planters outside Treat Boutique had never been maintained by RIB and will be removed after inspection. If they are fit for use, permission will be required from the new location owner. Cllr Whitworth has trimmed them back in the meantime. They will be inspected by Cllr Whitworth and Cllr Johnson.</p>
	<p><b>4. To discuss benches in the parish</b></p> <p>Previously Cllr Johnson had made a list of all the benches and locations of the RPC-owned benches. He stated he will try to locate the list so they can be inspected for maintenance purposes. The matter of any repair works to be discussed at full RPC meeting. The benches that have been adopted need to be identified and the income from them checked if up to date.</p>
	<p><b>5. To discuss festive hanging baskets</b></p> <p>The hanging basket suppliers have confirmed that they can also supply winter baskets at same price as summer ones. It was noticed that some buildings do not have the brackets to hang the baskets so it was decided RPC would supply brackets if required but they would not fit them for safety and insurance reasons.</p> <p>Baskets are to be ordered by late October. Cllr Green and Cllr Crossley to determine how many are required and how many brackets need purchasing.</p>
	<p><b>6. To discuss brackets for festive hanging baskets</b></p> <p>As item 7.</p>
	<p><b>7. To discuss the need for a handyman</b></p> <p>The requirement for a handyman is to be discussed at a full RPC meeting.</p>

	<p><b>8. To hear reports from councillors, co-opted members and outside groups.</b></p> <p>Ripponden in Bloom reported they have replanted all the required areas under their care. Peter Fraser asked if there was a possibility to purchase a strimmer/trimmer for their use to keep areas tidy and manicured. <u>To be agreed at full RPC meeting.</u></p> <p>He also requested that, should RPC get the library, the outside tap be repaired, and a locking box put around it.</p> <p>Crows stated that all their pruning had been done and they wish to replace the steps by the railway line. They also need to locate the owner of the bridge for some work to be done. The owners of the water table banks had been informed to arrange the removal of the overgrown Japanese knotweed.</p> <p>The rubbish bin at the end of Shaw Lane has been removed by the Calderdale Council. It was noted that it was a well-used fixture in the past and could it be replaced. Cllr Crossley suggested RPC to purchase a replacement if Calderdale Council would empty it.</p> <p>Cllr Carter stated that she had spoken with Grant Matthews about the land at the rear of the bowling green at Mill Fold and was advised it would be dug back so it would not be an issue, and there would be more input from Calderdale for garden maintenance.</p> <p>She also stated that the grass on Halifax Road required cutting more frequently as was always overgrown. Calderdale had advised that all the areas requiring weed killer had been treated but this did not appear to be the situation.</p> <p>The land on Rochdale Road is awaiting the tidying, maintenance and costing of a “three times a year” maintenance plan.</p> <p>Cllr Johnson reported the almost every lay-by in the area is now being used for fly tipping and litter. Some had been cleared but not many.</p> <p>Cllr Carter to speak with Calderdale Council regarding the repainting works and the litter problems.</p> <p>It was discussed that all items donated and owned by RPC should have some kind of marking or badge with RPC and the new logo on them so all could be aware who had supplied them.</p> <p>Cllr Crossley stated that the planter by the petrol station requires removal due to being unrepairable. It was discussed what to replace it with and Cllr Naylor suggested, if not another planter, perhaps a gateway sign for Ripponden. <u>It was put on the agenda for full RPC meeting.</u></p> <p>Cllr Crossley updated the situation of the operation starfish sign and advised it had been ordered and Yorkshire Water would fit it, but RPC must provide the timber.</p> <p>Cllr Crossley requested two signs to be purchased by RPC stating RIPPONDEN, one for each side of the telephone box. The price was £50 for the pair. <u>To be voted on at full RPC meeting.</u></p>
	<p><b>9. To decide the date of the next meeting.</b></p> <p>The next meeting is to be held on Tuesday 24<sup>th</sup> September 2024.</p>
<p><b>The meeting closed at 8.55pm</b></p>	

