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Minutes for the 1265th Meeting of Ripponden Parish Council

Held at The Ripponden Parish Council Office, Central Hall, Ripponden
on Thursday 31st October 2024 at 7:15pm.

Councillors summoned: *Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, K Naylor, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth, J Matthews, R Thornber.*

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| | <p>1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.</p> <p>No visual or audio recordings made.</p> |
| | <p>2. To receive apologies for absence and lateness.</p> <p>Apologies received: Cllr RT.</p> <p>Absent: Cllr JM.</p> <p>Lateness: Cllr GC (arrived 19:17h)</p> |
| | <p>3. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.</p> <p>None.</p> |
| 24/25 - 19300 | <p>4. To accept the minutes of the 1264th Meeting held on Thursday 17th October 2024.</p> <p>Proposed by Cllr KN. Seconded by Cllr PH.</p> <p>RESOLVED: that the minutes of the 1264th meeting held on Thursday 17th October 2024 be accepted as a true and correct record.</p> |
| | <p>5. To receive Parish Councillors' declarations of interest.</p> <p>None.</p> |
| | <p>6. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary.</p> <p>Cllr CJ reported that the loan agreement for the scaffolding tower has been signed, and the Council is now awaiting sight of the supporting insurance documents.</p> <p>Cllr GP asked for an update about the invitation to Derek Benn to discuss enforcement issues.</p> |

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| 24/25 - 19301 | <p>7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.</p> <p>Cllr JC reported that the Council needs to confirm the liaison for the Town and Parish Liaison Committee, that CMBC is looking for a location to hold a ward forum in the parish area, and that the Council will need to purchase new dog poo bags in December.</p> <p>Proposed by Cllr AG. Seconded by Cllr GC.</p> <p>RESOLVED: to offer the Central Hall office space to CMBC for the Ryburn ward forum.</p> <p>Cllr KN reported to the Council that the skate park at Mill Fold needs cleaning, the Remembrance Service sheets have been printed, the fly tipping on Long Causeway has not yet been cleared, the logo on the wreaths is the former version, and there is still an outstanding issue in Soyland.</p> <p>Cllr GC reported that Grant Matthews has informed her that some cleaning has been done at Ripponden War Memorial, but there is still an outstanding issue with the land on Rochdale Road and the railings for the Ripponden War Memorial.</p> <p>Cllr CG reported that the hanging basket brackets have been given out, but people are not installing them.</p> <p>Cllr GP reported an issue with flooding and drainage on Hayes Lane.</p> <p>Cllr AG reported that CDDO has no record of the rippondenparishcouncil.gov.uk domain ever been officially registered with them. They will not register the domain until a permanent clerk is in place because they need an official registrant. Cllr AG also requested confirmation of the full council meeting dates and forwarded concern that all the new festive lights in Barkisland do not appear to have been installed. There is also no notice period for the storage unit.</p> <p>Cllr AN reported that the storage unit has been partially emptied.</p> |
| | <p>8. To receive reports from Calderdale Councillors who represent Ryburn Ward.</p> <p>None.</p> |
| 24/25 - 19302 | <p>9. To agree accounts for payment and note payments made. (See attached schedules).</p> <p>Proposed by Cllr AG. Seconded by Cllr CG.</p> <p>RESOLVED: to agree accounts for payment totalling £527.00 and note payments of £1069.80.</p> |
| 24/25 - 19303 | <p>10. To discuss the employment committee and decide upon action to be taken.</p> <p>Proposed by Cllr AN. Seconded by Cllr PH.</p> <p>RESOLVED: that Cllrs AG, KN, GP, CG and GC will sit on the shortlisting committee to sift the job applications.</p> |
| 24/25 - 19304 | <p>11. To discuss the processing of CVs and decide upon action to be taken.</p> <p>Proposed by Cllr AG. Seconded by Cllr KN.</p> <p>RESOLVED: that the shortlisting committee will meet on the 13th November at 1pm at Central Hall to sift the job applications.</p> |

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| | <p>12. To discuss the preventative measures at Mil Fold Park and decide upon action to be taken.</p> <p><i>Cllr JC will take the matter to the CMBC SCG meeting.</i></p> |
| 24/25 - 19305 | <p>13. To authorise the purchase of Telephone Box signs for £80 + VAT.</p> <p>Proposed by Cllr JC. Seconded by Cllr AG.</p> <p>RESOLVED: to authorise the purchase of telephone box signs for £80 + VAT.</p> |
| 24/25 - 19306 | <p>14. To authorise the purchase of a First Aid Kit.</p> <p>Proposed by Cllr KN. Seconded by Cllr AG.</p> <p>RESOLVED: to purchase a First Aid Kit for no more than £20 + VAT and delivery.</p> |
| | <p>15. To discuss the Christmas flags and decide upon action to be taken.</p> <p><i>Hold over. <u>Item for next agenda.</u></i></p> |
| | <p>16. To discuss reintroducing wall hung Christmas trees and lights for Ripponden village.</p> <p><i>Sent back to committee.</i></p> <p>The Council would like to request details of the lights held by other parties in order to update the asset register.</p> |
| | <p>17. To discuss the defibrillator in Soyland Town phone box and decide on action to be taken.</p> <p><i>Nothing to report.</i></p> |
| 24/25 - 19307 | <p>18. To discuss the arrangements for Remembrance Sunday.</p> <p>Proposed by Cllr AG. Seconded by Cllr CJ.</p> <p>RESOLVED: to spend no more than £100 on refreshments for Remembrance Sunday.</p> <p>Cathy Heathcote will lead the service at Rishworth War Memorial; Steven Southgate will lead at Ripponden and Barkisland. The Deputy Lord Lieutenant will attend. Cllr CJ reported that the Rotary Club will kindly provide marshals, the applications for road closures has been made, the relevant signs are up, and the poppies will go up this week.</p> |
| | <p>19. To receive an update on the CAT of the Ripponden Library.</p> <p>Nothing to report.</p> |
| 24/25 - 19308 | <p>20. To discuss the purchasing of equipment for an office.</p> <p>Proposed by Cllr CG. Seconded by Cllr GP.</p> <p>RESOLVED: to purchase ten more chairs for the office for £10 each + VAT and delivery.</p> |

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| | <p>21. To receive Correspondence</p> <ul style="list-style-type: none"> i. Information only ii. Invitations iii. Correspondence received after the agenda went out. <p>None.</p> |
| 24/25 - 19309 | <p>22. To decide upon the communications schedule items over the next fortnight.</p> <p>Proposed by Cllr AG. Seconded by Cllr GC.</p> <p>RESOLVED: <i>poppies in phone box, Christmas trees and lights update, Remembrance Sunday schedule.</i></p> |
| 24/25 – 19310 | <p>23. To discuss Planning Applications.</p> <p>Conversion of barn to dwelling Planning Application Barn Adjacent Bowlers Cottage Lower Cockcroft Farm Cockcroft Lane Rishworth Sowerby Bridge Calderdale Ref. No: 24/00717/FUL Received: Tue 13 Aug 2024 Validated: Thu 10 Oct 2024 Status: Pending Consideration https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SI5S87DW0CF00&prevPage=inTray</p> <p>Proposed by Cllr CJ. Seconded by Cllr PH.</p> <p>RESOLVED: <i>to object to the application on the grounds of over-intensive development and the size of the site being inappropriate for a dwelling.</i></p> <p>New Agricultural Workers Dwelling Planning Application Land South East Of Longley Cottage Longley Lane Norland Sowerby Bridge Calderdale Ref. No: 24/00917/FUL Received: Mon 09 Sep 2024 Validated: Mon 21 Oct 2024 Status: Pending Consideration https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SJK004DWMIW00&prevPage=inTray</p> <p>Hold over.</p> <p>Single storey side extension Planning Application 42 Brig Royd Ripponden Sowerby Bridge Calderdale HX6 4AN Ref. No: 24/01007/HSE Received: Wed 02 Oct 2024 Validated: Thu 10 Oct 2024 Status: Pending Consideration https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SKQP8WDWGT800&prevPage=inTray</p> <p>Proposed by Cllr CJ. Seconded by Cllr PH.</p> <p>24/25 - 19311 RESOLVED: <i>no objection.</i></p> |

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| | <p>Construction of 11 houses Planning Application Land Opposite Rishworth School Oldham Road Ripponden Sowerby Bridge Calderdale Ref. No: 24/00317/FUL Received: Wed 03 Apr 2024 Validated: Mon 29 Apr 2024 Status: Pending Consideration https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SBCVSDWH6500&prevPage=inTray</p> <p>Further enquiries to be made.</p> |
| | <p>The meeting ended at: 20:49h</p> |

Payment schedules

Ripponden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

30 October 2024 (2024 - 2025)

| Vouche Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|------------------------------------|------------|--------|----------------------|-----------|-----------------|-----------------------------|----------|---------------|-----|---------------|
| 71 Horticultural goods and service | 01/11/2024 | | Business Account (Ri | | Hanging baskets | Charlie's Wooden Crafts Ltd | Z | 510.00 | | 510.00 |
| 71 Horticultural goods and service | 01/11/2024 | | Business Account (Ri | | Hanging baskets | Charlie's Wooden Crafts Ltd | Z | 17.00 | | 17.00 |
| Total | | | | | | | | 527.00 | | 527.00 |

Prepared by:

Approved by:

Approved by:

Signature:

Ripponden Parish Council
PAYMENTS LIST

30 October 2024 (2024 - 2025)

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|-------------------------------|------------|--------|----------------------|-----------|------------------------------|----------------|----------|---------------|---------------|-----------------|
| 66 | Website costs | 18/10/2024 | 19285 | Business Account (R) | | Domain name charge | Fab Spider | S | 24.00 | 4.80 | 28.80 |
| 69 | Website update & redesign (R) | 18/10/2024 | 19285 | Business Account (R) | | WCAGwebsite set up Including | Aubergine | S | 529.00 | 105.80 | 634.80 |
| 70 | Remembrance Sunday | 23/10/2024 | 19294 | Business Account (R) | | Remembrance Sunday Road St | Simprint | S | 321.00 | 64.20 | 385.20 |
| 73 | Bank charges | 29/10/2024 | 19025 | Business Account (R) | | Service Charges | Lloyds Banking | Z | 7.00 | | 7.00 |
| 72 | Mobile telephone & internet | 30/10/2024 | 19025 | Business Account (R) | | Mobile phone | Vodafone | S | 11.67 | 2.33 | 14.00 |
| Total | | | | | | | | | 892.67 | 177.13 | 1,069.80 |

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