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# Minutes for the 1269th Meeting of Ripponden Parish Council

### Held at The Ripponden Parish Council Office, Central Hall, Ripponden

### on Thursday 9th January 2025 at 7:15pm.

**Councillors summoned**: *Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, K Naylor, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth, J Matthews, R Thornber.*

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|  | 1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.   None made. |
|  | 1. To receive apologies for absence and lateness.   Apologies: Councillor Hunt (illness)  Absent: Councillor Matthews, Councillor Thornber. |
|  | 1. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.   None |
| 24/25 - 19389 | 1. To accept the minutes of the 1268th Meeting held on Thursday 12th December 2024.   ***RESOLVED:*** *that the minutes of the 1268th meeting held on Thursday 12 December 2024 be accepted as a true and correct record.* |
|  | 1. To receive Parish Councillors’ declarations of interest.   None given. |
|  | 1. To receive information on any on–going items identified in these and previous Minutes and decide further action where necessary.   Councillor Johnson spoke about the disappearing rubbish bins around the Parish. The matter is to be discussed at the EM on Tuesday 14th January 2025. |
|  | 1. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.   Councillor Johnson spoke about disappearing grit bins in Soyland. The Council heard that CMBC placed the grit bins in preparation for the new gritting schedule where the roads in question would no longer be priority routes. When the schedule reverted to the old gritting schedule, the grit bins were then removed. Councillor Johnson then spoke about the Stones Drive grit bin which was full of rubbish; Councillor Carter said CMBC had informed ward councillors that they are currently in the process of refilling grit bins. Councillor Johnson also informed the Council that he will remove the Christmas flags in Rishworth.  Councillor Green informed the council he had removed the Christmas flags he put up, and has also acquired estimates to produce twelve 4” x 2” stainless steel plaques for planters, inclusive of holes and screws, at £300 + VAT.  Item for next agenda: to authorise the purchase of plaques for planters and to consider purchase of curved plaques.  Councillor Whitworth informed the Council of a resident query over the gritting of Moselden Lane. The Lane is not a priority route and has a grit bin. Councillor Carter informed Councillors that residents can employ a private contractor to grit a public road. Councillor Whitworth also spoke about commercial bin placement.  Councillor Crossley gave the Council an update on the Rishworth memorial bench application, and the application procedure through CMBC. She also informed the Council that Grant Matthews cannot come to an environment meeting before February. A discussion was had over the planter on Halifax Road and that the matter needed to be a “repair and renew” rather than a replacement. Councillor Crossley has also removed the lights from the K6 box on Rochdale Road; they are severely weather damaged and unusable for next year. Councillor Crossley has also been unable to contact the hanging baskets lady, and as such no winter baskets have been placed on the Rishworth tree.  Councillor K Naylor updated the Council in the continuing issue with Reservoir Road, and that the matter on Flight House Lane has been reported to CMBC.  Councillor Greenwood reported to the Council that the employment offer letter has gone out to the successful candidate, the employment policy handbook structure has been agreed with Alice McElvoy, with all key policies to be in the handbook as the viewability of the employment contract will be limited to the Chairman, Chair of Employment, and the new employee. She also informed the Council that the new website, adhering to the updated accessibility guidelines, will go live on 23 January 2025, and that she requires large profile pictures of everyone – she also requested images of the Brig Royd Toilets, Ebenezer Graveyard, and the Old Library. Councillor Greenwood also told the Council she has yet to remove the festive star lights and brought up the deadline for the Annual Report and that she requires an electronic version of the last Environment Committee minutes.  Councillor A Naylor informed the Council that he has received correspondence from a resident over a car bump that occurred on Royd Lane. The resident is under the impression that lack of gritting is the responsibility of the Parish Council. Councillor Naylor has informed the resident that the Parish Council has no responsibility for, and thus no liability over, the gritting of Parish roads. |
|  | 1. To receive reports from Calderdale Councillors who represent Ryburn Ward.   None given. |
| 24/25 - 19390 | 1. To agree accounts for payment and note payments made. (See attached schedules).   ***RESOLVED:*** *to agree to note payments made of £2286.15.* |
| 24/25 - 19391 | 1. To authorise the precept request letter for CMBC.   ***RESOLVED:*** *to authorise the precept request letter for CMBC.* |
| 24/25 - 19392 | 1. To review and authorise the Q3 Bank reconciliation and the Q3 Budget Vs. Actual figures.   ***RESOLVED:*** *to authorise the Q3 Bank reconciliation and the Q3 Budget Vs. Actual figures*. |
| 24/25 - 19393 | 1. To review and authorise the TORs for the Buildings Committee.   ***RESOLVED:*** *to amend the title, description, and number of members, along with other alterations and return the TORs to Council for approval.* |
| 24/25 – 19394  24/25 - 19395 | 1. To discuss and decide upon the following contractual employment items: 2. Formal start date   ***RESOLVED:*** *for the proposed formal start date to be 17 February 2025.*   1. Reporting line   ***RESOLVED:*** *for the reporting line to be the Chairman of the Council.*   1. Salary/hourly rate   ***RESOLVED:*** *for the salary to be the NACL LGSPA 24/25 SCP 21.*   1. Hours: how many per week and how many, which in the office, level of flexibility.   ***RESOLVED:*** *for the hours to be 25 hours a week, with the place of work being the office with discretionary flexibility, and for the office to be open to the public on Tuesdays and Thursdays from 10am to 2pm.*   1. Registered address of the council   ***RESOLVED:*** *for the address to be Ripponden Parish Council, Central Hall, Oldham Road, Ripponden, HX6 4DN.*   1. Pay frequency and payday: weekly/monthly, and when (25th of the month, last Friday of the month etc.)   ***RESOLVED:*** *for there to be twelve salary payments per year on 15th of the month, with two weeks in arrears and two weeks in advance.*   1. When does your holiday year run (eg 1 Jan – 31 Dec or 01 April – 31 March etc.)   ***RESOLVED:*** *for the holiday year to run from 1 April to 31 March.*   1. Notice period   ***RESOLVED:*** *for the notice period to be one month minimum outside the probation period.* |
|  | 1. To discuss the ongoing parking issues in Kebroyd.   *Item appears on EM agenda.* |
|  | 1. To discuss Barkisland Stone Cross and decide on action to be taken.   ***Hold over.*** |
|  | 1. To receive an update on the CAT of the Ripponden Library.   ***No update.*** |
|  | 1. To discuss and review documents from Calderdale MBC regarding the Expression of Interest of the Brig Royd Public Conveniences and decide on next steps to be taken.   The Council is still waiting to hear from CMBC as to who owns the land and receives the ground rent payment. The Council is aware WYCA owns the lay-by, though there has been confusion at WUCA as to the asset. |
|  | 1. To discuss the purchasing of equipment for an office.   **Items still to be purchased.** |
|  | 1. To receive Correspondence    1. Information only    2. Invitations    3. Correspondence received after the agenda went out.   The Council has received a query as to the gritting of footpaths in the village. It is advised that the resident contacts CMBC. |
| 24/25 - 19396 | 1. To decide upon the communications schedule items over the next fortnight.   ***RESOLVED:*** *emergency use of council supplied dog poo bags, AFE DB meeting, parking on verges.* |
| 24/25 – 19397  24/25 – 19398  24/25 – 19399  24/25 - 19400 | 1. To discuss Planning Applications.   [**Erection of Agricultural Building (Retrospective)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SNO0O2DWJV000&prevPage=inTray)  Planning Application  Crow Wood Farm Crow Wood Lane Barkisland Sowerby Bridge Calderdale HX4 9QH  Ref. No: 24/01223/FUL | Received: Thu 28 Nov 2024 | Validated: Tue 10 Dec 2024 | Status: Pending Consideration  ***RESOLVED:*** *to object on the grounds of greenbelt development, and no apparent justification for the development.*  [**Prune Two Trees (Tree Preservation Order)**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SO7X7PDWKBM00&prevPage=inTray)  Planning Application  32 Heathfield Rise Rishworth Sowerby Bridge Calderdale HX6 4RS  Ref. No: 24/20244/TPO | Received: Mon 09 Dec 2024 | Validated: Mon 09 Dec 2024 | Status: Pending Consideration  ***RESOLVED:*** *to leave the matter to the CMBC arboriculturalist.*  [**Front dormer**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SN51B1DWJE300&prevPage=inTray)  Planning Application  8 Rochdale Road Ripponden Sowerby Bridge Calderdale HX6 4DS  Ref. No: 24/01179/HSE | Received: Mon 18 Nov 2024 | Validated: Thu 12 Dec 2024 | Status: Pending Consideration  ***RESOLVED:*** *to object on the grounds that it will have a detrimental effect on the character of the village and spoil the consistency of a Victorian street scene.*  [**Change of use of existing public house, owner's accommodation and holiday lets to 5x dwellings**](https://portal.calderdale.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SOLI1TDWKPB00&prevPage=inTray)  Planning Application  Butchers Arms Rochdale Road Ripponden Sowerby Bridge Calderdale HX6 4JU  Ref. No: 24/01285/FUL | Received: Mon 16 Dec 2024 | Validated: Mon 16 Dec 2024 | Status: Pending Consideration  ***RESOLVED:*** *to object on the grounds of insufficient parking and over-intensive use of the site.* |
|  | **The meeting ended at:** 21:06h |

## Payment schedules



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