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Minutes for the 1271st Meeting of Ripponden Parish Council

Held at The Ripponden Parish Council Office, Central Hall, Ripponden,

on Thursday 6th February 2025 at 7:15pm.

Councillors summoned: Cllrs A Naylor (Chair), C Johnson (Vice-Chair), G Carter, K Naylor, C Green, J Crossley, A Greenwood, P Hunt, G Potts, G Whitworth, J Matthews, R Thornber.

	<p>1. Reminder by the Chairman of the expectations for audio or visual recording of the meeting.</p> <p>None.</p>
	<p>2. To receive apologies for absence and lateness.</p> <p><i>Absence: Councillors Matthews and Whitworth.</i></p>
	<p>3. Public Participation: an opportunity for members of the public to address the Parish Council on any issues concerning them about the Parish.</p> <p>The Parish Council heard from a Barkisland resident who spoke about a planning application in that parish ward.</p>
24/25 - 19431	<p>4. To accept the minutes of the 1270th Meeting held on Thursday 23rd January 2025.</p> <p>RESOLVED: that the minutes of the 1270th meeting held on Thursday 23rd January 2025 be accepted as a true and correct record.</p>
	<p>5. To receive Parish Councillors' declarations of interest.</p> <p>Councillor A Naylor declared an interest in item 19.3.</p>
	<p>6. To receive information on any on-going items identified in these and previous minutes and decide further action where necessary.</p> <p>Councillor K Naylor updated the Council on the outcomes of the EM with Derek Benn from CMBC.</p> <p>Councillor Potts updated the Council on the fly-tipping on Oldham Road.</p>
	<p>7. To receive reports from the Chairman, Committees, Councillors and Outside Bodies by Council Representatives.</p> <p>Councillor Johnson reported on the planning meeting he attended in Barkisland on 05 February 2025 and updated the Council on the refuse in Kebroyd.</p>

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	<p>Councillor Potts reported that one of the hanging baskets has been placed on the Rishworth tree for another to come. Councillor Hunt said he place the basket.</p> <p>Councillor Crossley reported that she is still awaiting a date for the meeting with Grant Matthews, and that the electronic sign by Slitheroe Bridge is broken. The fly-tipping on Turvin Road has been removed.</p> <p>Councillor Green reported that the order has been placed for logo plates, and he will pick them up when they are finished.</p> <p>Councillor Thornber reported that he had been to a site meeting about the planning application in Barkisland.</p> <p>Councillor K Naylor reported on the disposal of paperwork to conform with GDPR and the Data Retention Policy, the arrival and construction of the office desk, and the preliminary IT set -up of the new clerk office station.</p> <p>Councillor Greenwood updated the Council on the outcomes of the Standards and Finance meetings concerning the new NALC Financial Regulations and Employment Policy Handbook, and the current status of the new clerk's on-boarding process.</p> <p>Councillor A Naylor reported on the secure disposal of office paperwork and the remaining items off location.</p>
	<p>8. To receive reports from Calderdale Councillors who represent Ryburn Ward.</p> <p>A written report was received by Ryburn Ward Councillor L. Webster, via Councillor Crossley.</p>
24/25 - 19432	<p>9. To agree accounts for payment and note payments made. (See attached schedules).</p> <p>RESOLVED: to agree to authorise payments of £866.87 and note payments made of £2061.18</p>
24/25 - 19433	<p>10. To review and authorise the proposed virements for the budget 25/26 to account for the increased pay award for the Clerk and increases in Employers' NI, the resolution to retain HR support, and the price rise in the subscription to Scribe.</p> <p>RESOLVED: to authorise that the proposed virements take place to ensure 25/26 budgetary transparency.</p>
24/25 - 19434	<p>11. To review the employment contract from Optimal HR and decide action to be taken.</p> <p>RESOLVED: to authorise the employment contract and employee handbook for release by Optimal HR.</p> <ul style="list-style-type: none"> • <u>Power utilised: LGA 1972, Section 112/151.</u>
	<p>12. To discuss Barkisland Stone Cross and decide on action to be taken.</p> <p>No update as of yet.</p>
24/25 - 19435	<p>13. To discuss the installation of Office Camera, Panic Button, Signage and Glass Door Panel and decide upon action to be taken.</p>

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	<p>RESOLVED: to discuss the alteration requirements with the landlord (Councillor Carter to lead), to get quotes for the panic button and camera service (Councillor K Naylor to lead), to get quotes and for the internal and external signs and order for no more than £250 each excluding VAT (Councillor Naylor to lead), and to get quotes for and order a one way glass pane for the office door (Councillor Johnson to lead).</p> <ul style="list-style-type: none"> • <i>Power utilised: LGA 1972, Section 133.</i>
	<p>14. To receive an update on the CAT of the Ripponden Library.</p> <p>Awaiting response from CMBC to Council's solicitor's queries.</p>
	<p>15. To discuss and review documents from Calderdale MBC regarding the Expression of Interest of the Brig Royd Public Conveniences and decide on next steps to be taken.</p> <p>Awaiting update on lease titles from CMBC.</p>
24/25 - 19436	<p>16. To discuss the purchasing of equipment for an office.</p> <p>RESOLVED: to purchase a wireless keyboard and mouse for no more than £50 excluding VAT.</p> <ul style="list-style-type: none"> • <i>Power utilised: LGA 1972, Section 111.</i>
	<p>17. To receive Correspondence</p> <ul style="list-style-type: none"> i. Information only ii. Invitations iii. Correspondence received after the agenda went out. <p>Councillor A Naylor has received an invitation to the Saddleworth Civic Ball on 7 March 2025.</p> <p>The Council received a request for advice over small grant applications.</p>
24/25 - 19437	<p>18. To decide upon the communications schedule items over the next fortnight.</p> <p>RESOLVED: to publicise the new website, the historical archive (as a rolling feature), and the parish map.</p>
24/25 – 19438	<p>19. To discuss Planning Applications.</p> <p>Change of use from Residential Dwelling to C2 Childrens' Home for 3 Children Planning Application 2 North Royd Barkisland Sowerby Bridge Calderdale HX4 0AH Ref. No: 25/00008/FUL Received: Mon 06 Jan 2025 Validated: Fri 24 Jan 2025 Status: Pending Consideration</p> <p>RESOLVED: to object on the grounds of an inconsistent planning application form, namely that the business will require employees, there are no current building works, no notice has been given to Together Housing for the requested lease of land, and the property will require new vehicular access. Also, that the 2022 application for the extension was for a domestic property rather than a commercial one, and the property can only be used for the stated purpose with the built extension. The design and access statement appears to contradict the statement of use. Again, the back access road is a right of way, which not only jeopardises the requirement for secure outdoor space for a C2 property, but that any parking to the rear of this property will impact upon emergency and utility vehicle access to the rear of the rest of the properties. There will also be an environmental noise</p>

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<p>24/25 - 19439</p> <p>24/25 - 19440</p>	<p><i>impact on neighbours due to evening shift patterns. Furthermore, the application also undermines BT4 of the CMBC Local Plan that states all new applications must ensure the safe and free flow of traffic.</i></p> <p><u>Removal of post and rail fence and replace with stone wall and metal gates (Listed Building Consent)</u> Planning Application Pinfold House Scammonden Road Barkisland Sowerby Bridge Calderdale HX4 0DE Ref. No: 25/00052/LBC Received: Tue 21 Jan 2025 Validated: Mon 27 Jan 2025 Status: Pending Consideration</p> <p>RESOLVED: <i>no objection, provided the CMBC Conservation Officer consents.</i></p> <p><u>Detached double garage</u> Planning Application Syke Hill Farm Blue Ball Road Ripponden Sowerby Bridge Calderdale HX6 4NQ Ref. No: 25/00025/HSE Received: Mon 13 Jan 2025 Validated: Tue 21 Jan 2025 Status: Pending Consideration</p> <p>RESOLVED: <i>to object on the grounds of unnecessary green belt development.</i></p>
<p>The meeting concluded at 21:02h</p>	

Ripponden Parish Council
 PAYMENTS (AWAITING AUTHORISATION) LIST

5 February 2025 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
112	07/02/2025		Business Account (Ri)		Printer Ink	Amazon (via RFO)	S	14.39	2.88	17.27
111	07/02/2025		Business Account (Ri)		Scribe subscription	Scribe Accounts	S	408.00	81.60	489.60
113	07/02/2025		Business Account (Ri)		Laser engraved plates	BriggsPriestley	S	300.00	60.00	360.00
Total								722.39	144.48	866.87

Prepared by:

Approved by:

Approved by:



Ripponden Parish Council
PAYMENTS LIST

5 February 2025 (2024 - 2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
106	Remembrance Sunday	24/01/2025	19416	Business Account (Ri		Remembrance Sunday band	The Band of the West York	Z	350.00		350.00
109	Uncommitted capital reserves	24/01/2025	19330	Business Account (Ri		Defbricator parts	Imperative Training Ltd	S	204.00	40.80	244.80
114	Bank charges	28/01/2025	19025	Business Account (Ri		Service Charges	Lloyds Banking	Z	8.50		8.50
115	Contingency	28/01/2025	19170	Business Account (Ri		Office rental	Central Hall	Z	700.00		700.00
110	Mobile telephone & internet	29/01/2025	19025	Business Account (Ri		Mobile phone	Vodafone	S	11.67	2.33	14.00
116	Uncommitted capital reserves	30/01/2025	19427	Business Account (Ri		Office desk	Office Boffins	S	243.95	48.79	292.74
117	Uncommitted capital reserves	31/01/2025	19427	Business Account (Ri		Office Chair	Office Boffins	S	375.95	75.19	451.14
Total									1,894.07	167.11	2,061.18

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