



Agenda for the 1272nd Meeting of Ripponden Parish Council



To be held at the Ripponden Parish Council Office, Central Hall, Ripponden on
Thursday 20th February 2025 at 7:15pm.

You are hereby summoned to attend the 1272nd Meeting of the Ripponden Parish Council to be held at The Ripponden Parish Council Office, Central Hall, Ripponden on Thursday 20th February 2025 at 7.15pm for the purpose of transacting the following business.

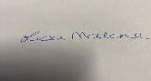
COUNCILLORS SUMMONED: CLLRS A NAYLOR (CHAIR), C JOHNSON (VICE-CHAIR), G CARTER, K NAYLOR, C GREEN, J CROSSLEY, A GREENWOOD, P HUNT, G POTTS, G WHITWORTH, J MATTHEWS, R THORNER.

Agenda item	Doc Ref
1. Welcome and register of those in attendance	
The Chair will welcome everyone to the meeting and explain the protocols. A reminder by the Chair of the Council's expectations for the audio or visual recording of the meeting.	
2. Apologies for absence	
All apologies are to be presented by 12 noon on the meeting date. Emails must be sent to the clerk stating the reason for absence. 2.1. To receive apologies for absence and record these in the minutes. 2.2. To consider the approval of reasons for absence given by councillors.	
3. Declarations of members' interests	
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. 3.1. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.	
4. Public Participation	
An opportunity for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate. As per Standing Orders, the Chair will assign time for public questions depending on the agenda length. Normally, three minutes will be allocated per person.	
5. Calderdale Ryburn Ward councillors' reports	
To receive a report by Ryburn Ward Councillors.	
6. Minutes of the previous Full Council meeting	
6.1. To confirm the minutes of the last meeting held on 6 th February 2025 are a true and correct record. 6.2. To receive information on outstanding resolutions and decide further action where necessary.	

7. Committee minutes								
<p>7.1a To authorise the minutes of the Standards and Finance Committee of 30 Jan 2025 as a true and correct record.</p> <p>7.1b To authorise the minutes of the Standards and Finance Committee of 04 Feb 2025 as a true and correct record.</p> <p>7.1c To accept the minutes of the Standards and Finance Committee of 30 Jan 2025 into the legal record.</p> <p>7.1d To accept the minutes of the Standards and Finance Committee of 04 Feb 2025 into the legal record.</p> <p>7.2 To receive and consider the Standards and Finance Committee recommendation that Council authorises the new Financial Regulations.</p> <p>7.3 To consider calling an employment committee meeting on 27th February 2025 to discuss the pension provision.</p>								
8. Administration								
<p>To receive a report from the clerk on operational matters.</p> <p>8.1. To authorise the purchase of a mobile phone charger and cable.</p> <p>8.2. To consider putting a ticket into YLCA to ask whether there is a requirement to state the power for every resolution or just expenditure.</p> <p>8.3. To propose an amount of stationery spend of no more than £100.</p> <p>8.4. To discuss the disposal of the large metal filing cabinet in the office.</p> <p>8.5. To discuss the removal or repair of the mobile safe or utilise the ‘in-house’ safe.</p> <p>8.6. To discuss the repair of the metal seal and if this is still required.</p> <p>8.7. To receive an update on the civic regalia.</p>								
9. Correspondence								
<p>To receive information on the following new correspondence and decide action where necessary.</p> <p>9.1. To review information supplied in relation to the reinstatement of the Halifax to Oldham bus service.</p>								
10. Financial matters								
<p>10.1. To receive and note current bank balances.</p> <p>10.2. To approve accounts for payment – see attached schedule.</p> <p>10.3. To note payments previously authorised – see attached schedule.</p> <p>10.4. To approve accounts for payment – see attached summary.</p> <p>10.5. To consider action required on maturity of the deposit account – see attached document.</p> <p>10.6. To consider the use of a third-party payroll provider.</p> <p>10.7. To receive and consider an update about the Nest account.</p> <p>10.8. To authorise the purchase of the YLCA New Clerk Finance training session for the clerk on 26th March 2025 at a cost of £35.</p>								
11. Planning Applications								
<p>11.1 To consider and decide upon the following planning applications.</p> <p>Single-storey agricultural storage building on land adjacent Hollins House</p> <p>Planning Application</p> <p>Hollin House Hollin Lane Ripponden Sowerby Bridge Calderdale HX6 4LH</p> <p>Ref. No: 24/01184/FUL Received: Mon 18 Nov 2024 Validated: Mon 03 Feb 2025 Status: Pending Consideration</p> <p>Requests for consultation</p> <table border="1" data-bbox="108 2040 1406 2112"> <tr> <td>Letter Reference:</td> <td>Consultee:</td> <td>Date Requested:</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>			Letter Reference:	Consultee:	Date Requested:			
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DC/CMBC/SN5FLZDWJF900	Ripponden Parish Council	Wed 05 Feb 2025	
<ul style="list-style-type: none">  Consultee comment 			
<p><u>Raising of existing roof, porch to south elevation and external alterations to plot 3 pursuant to extant approval 16/01653/FUL</u></p>			
<p>Planning Application</p>			
<p>Lower Burnt Moor Farm Wicking Lane Soyland Sowerby Bridge Calderdale HX6 4NR</p>			
<p>Ref. No: 25/00050/HSE Received: Tue 21 Jan 2025 Validated: Mon 27 Jan 2025 Status: Pending Consideration</p>			
<p>Requests for consultation</p>			
Letter Reference:	Consultee:	Date Requested:	
DC/CMBC/SQYQ0XDW0LW00	Ripponden Parish Council	Wed 05 Feb 2025	
<ul style="list-style-type: none">  Consultee comment 			
<p><u>Conversion of building to form extension to approved dwelling</u></p>			
<p>Planning Application</p>			
<p>Field At Eccles Parlour Off Lighthazles Road Soyland Sowerby Bridge Calderdale</p>			
<p>Ref. No: 24/01317/FUL Received: Mon 23 Dec 2024 Validated: Tue 11 Feb 2025 Status: Pending Consideration</p>			
<p>Requests for consultation</p>			
Letter Reference:	Consultee:	Date Requested:	
DC/CMBC/SOYJE7DWL0N18	Ripponden Parish Council	Tue 11 Feb 2025	
<p>11.2 To receive and note any planning decision / information</p> <p>Enforcement Appeal Decision for Enforcement case 21/60031/ENF Land North East of Ellis Bottom Farm, Mill Fold Way, Ripponden – see attached document.</p> <p>Appeal Notification Letter for planning application 24/00879/FUL 2 Beeston Hurst, Rochdale Road, Ripponden – see attached document.</p>			
<p>12. Members reports</p>			
<p>12.1 To receive a report from the Chair.</p>			
<p>12.2 To receive a report from the Vice-Chair.</p>			
<p>12.3 To receive reports from Councillors.</p>			
<p>13. Project updates</p>			
<p>13.1 To receive an update on the CAT of Ripponden Library.</p>			
<p>13.1a. To authorise the delegation of CAT communications to Cllr K Naylor.</p>			
<p>13.2 To receive an update on the EoI of the Brig Royd Public Conveniences.</p>			
<p>13.3 To receive an update on the Barkisland Stone Cross.</p>			
<p>13.4 To discuss the purchasing of equipment for the office.</p>			
<p>13.5 To receive an update for the office security measures.</p>			
<p>14 Communications</p>			
<p>14.1 To decide upon the communications schedule items over the next fortnight.</p>			
<p>15 Next agenda</p> <p>To notify the clerk of matters for inclusion on the agenda of the next meeting.</p>			

16	Diary dates and next Council and Committee meetings	
16.1	To confirm the date for the next meeting.	
16.2	To discuss attendance at the Ryburn Ward Forum on 6 th March 2025.	

Signed: 

Date of summons: 14th February 2025