



## Agenda for the 1274th Meeting of Ripponden Parish Council

To be held at the Ripponden Parish Council Office, Central Hall, Ripponden on  
Thursday 20<sup>th</sup> March 2025 at 7:15pm.


*You are hereby summoned to attend the 1274th Meeting of the Ripponden Parish Council to be held at The Ripponden Parish Council Office, Central Hall, Ripponden on Thursday 20<sup>th</sup> March 2025 at 7.15pm for the purpose of transacting the following business.*

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*COUNCILLORS SUMMONED: CLLRS A NAYLOR (CHAIR), C JOHNSON (VICE-CHAIR), G CARTER, K NAYLOR, C GREEN, J CROSSLEY, A GREENWOOD, P HUNT, G POTTS, G WHITWORTH, J MATTHEWS, R THORNER.*

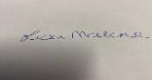
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Agenda item	Doc Ref
<b>1. Welcome and register of those in attendance</b>	
<p>The Chair will welcome everyone to the meeting and explain the protocols.</p> <p>A reminder by the Chair of the Council's expectations for the audio or visual recording of the meeting.</p>	
<b>2. Apologies for absence</b>	
<p>All apologies are to be presented by 12 noon on the meeting date. Emails must be sent to the clerk stating the reason for absence.</p> <p>2.1. To receive apologies for absence and record these in the minutes. 2.2. To consider the approval of reasons for absence given by councillors.</p>	
<b>3. Declarations of members' interests</b>	
<p>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.</p> <p>3.1. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.</p>	
<b>4. Public Participation</b>	
<p>An opportunity for the public to ask questions about agenda items. (The Chair will allocate speaking time as appropriate).</p>	
<b>5. Calderdale Ryburn Ward councillors' reports</b>	
<p>To receive a report by Ryburn Ward Councillors.</p> <p>5.1 to receive an update from Cllr Green following the Ward Forum Meeting on 6<sup>th</sup> March (report attached)</p>	

<b>6. Minutes of the previous Full Council meeting</b>			
6.1. To confirm the minutes of the last meeting held on 6 <sup>th</sup> March 2025 are a true and correct record.			
6.2. To receive information on outstanding resolutions and decide further action where necessary.			
<b>7. Committee minutes</b>			
7.1 To agree a date for the next Environment Committee Meeting			
<b>8. Administration</b>			
To receive a report from the clerk on operational matters.			
8.1. To receive an update that the council requires an updated emergency plan and decide action to be taken.			
8.2. To receive an update on the Policy Directory.			
8.3. To discuss the possibility of a Civic Event.			
<b>9. Correspondence</b>			
To receive information on the following new correspondence and decide action where necessary.			
<b>10. Financial matters</b>			
10.1. To receive and note current bank balances.			
10.2. To approve accounts for payment – see attached schedule.			
10.3. To note payments previously authorised – see attached schedule.			
10.4. To review and accept the Zurich Insurance quote renewal.			
10.5 To receive an update on the Nest pension provision and payroll			
10.6 To review and accept the revised risk assessment (attached)			
10.7 To receive an update on the banking approval situation			
10.8. To authorise the purchase of a camera doorbell for the office.			
10.9 To discuss and authorise the purchase of a VE day flag for the 80 <sup>th</sup> Anniversary.			
<b>11. Planning Applications</b>			
11.1 To consider and decide upon the following planning applications.			
<b>Construction of 11 houses</b>			
Planning Application			
Land Opposite Rishworth School Oldham Road Ripponden Sowerby Bridge Calderdale			
Ref. No: 24/00317/FUL   Received: Wed 03 Apr 2024   Validated: Mon 29 Apr 2024   Status: Pending Consideration			
Requests for consultation			
Letter Reference:	Consultee:	Date Requested:	Expiry Date:
DC/CMBC/ST0L1UDW0LW03	Ripponden Parish Council	Wed 12 Mar 2025	Wed 26 Mar 2025
<ul style="list-style-type: none"> <li>  Consultee comment </li> </ul>			
<b>Removal of post and rail fence and replace with stone wall and metal gates</b>			
Planning Application			
Pinfold House Scammonden Road Barkisland Sowerby Bridge Calderdale HX4 0DE			
Ref. No: 25/00212/HSE   Received: Mon 03 Mar 2025   Validated: Mon 10 Mar 2025   Status: Pending Consideration			
Requests for consultation			
Letter Reference:	Consultee:	Date Requested:	Expiry Date:

DC/CMBC/SSK0ISDWGYV00	Ripponden Parish Council	Mon 10 Mar 2025	Mon 31 Mar 2025	18								
<ul style="list-style-type: none"> <li>● <span style="border: 1px solid #ccc; padding: 2px;">Consultee comment</span></li> </ul> <p><a href="#">Two storey side extension, single storey rear extension</a></p> <p>Planning Application</p> <p>1 Birch Avenue Rishworth Sowerby Bridge Calderdale HX6 4RR</p> <p>Ref. No: 25/00229/HSE   Received: Thu 06 Mar 2025   Validated: Tue 11 Mar 2025   Status: Pending Consideration</p> <p>Requests for consultation</p> <table border="1" data-bbox="97 472 1406 613"> <thead> <tr> <th data-bbox="97 472 480 539">Letter Reference:</th> <th data-bbox="480 472 799 539">Consultee:</th> <th data-bbox="799 472 1142 539">Date Requested:</th> <th data-bbox="1142 472 1406 539">Expiry Date:</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 539 480 613">DC/CMBC/SSP12EDWH6V0E</td> <td data-bbox="480 539 799 613">Ripponden Parish Council</td> <td data-bbox="799 539 1142 613">Wed 12 Mar 2025</td> <td data-bbox="1142 539 1406 613">Wed 02 Apr 2025</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>● <span style="border: 1px solid #ccc; padding: 2px;">Consultee comment</span></li> </ul> <p>11.2 To receive and note any planning decision / information.</p> <p>For information:  Appeal notice received: <i>(Please see attached letter)</i>.  Appeal Ref. No.: APP/A4710/Y/25/3361158 and APP/A4710/W/25/3361143  Rose Cottage, Ryburn Lane, Ripponden HX6 4AQ  Proposed side and rear extension including internal alterations.</p>					Letter Reference:	Consultee:	Date Requested:	Expiry Date:	DC/CMBC/SSP12EDWH6V0E	Ripponden Parish Council	Wed 12 Mar 2025	Wed 02 Apr 2025
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DC/CMBC/SSP12EDWH6V0E	Ripponden Parish Council	Wed 12 Mar 2025	Wed 02 Apr 2025									
<b>12. Members reports</b>												
12.1 To receive a report from the Chair. 12.2 To receive a report from the Vice-Chair. 12.3 To receive reports from Councillors.												
<b>13. Project updates</b>												
13.1 To receive an update on the CAT of Ripponden Library. 13.2 To receive an update on the Eol of the Brig Royd Public Conveniences. 13.3 To receive an update on the Barkisland Stone Cross. 13.4 To receive an update for the office security measures.												
<b>14 Communications</b>												
14.1 To decide upon the communications schedule items over the next fortnight.  14.2 To receive three quotes for the printing of the annual report, and the delivery by Go Local, and decide action to be taken. <ol style="list-style-type: none"> <li>1. £220 +VAT for 4000. £250 + VAT for 5000: That's a A5 half fold on 115gsm. By 30th April.</li> <li>2. 5000 at 150gsm is £256.74. Express within two days. 1 working day is £195.43. 3-4 working days is £187.77.</li> <li>3. £206.59 at 130gsm (3 days). £196.78 (6 days). £187.39 (8 days)</li> </ol> <p>GL delivery is £55 + VAT per 1000.</p>												
<b>15 Next agenda</b>												
To notify the clerk of matters for inclusion on the agenda of the next meeting.												
<b>16 Diary dates and next Council and Committee meetings</b>												
16.1 To confirm the date for the next Full Council meeting. 16.2 To agree the date for the Annual Parish Council Meeting. 16.3 To discuss and agree the date and location for the Annual Assembly												

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Signed: 

Date of summons: 14<sup>th</sup> March 2025